



City of Tipp City
260 S. Garber Drive
Tipp City, OH 45371

EMPLOYMENT APPLICATION

An equal opportunity employer. The City of Tipp City does not discriminate on the basis of race, color, religion, gender, national origin, age, marital or veteran status, or disability.

PERSONAL

Name _____
(Last) _____ (First) _____ (Middle) _____
Address _____
(Street) _____ (City) _____ (State) _____ (Zip Code) _____
Telephone _____
(Home Phone) _____ (Cell Phone) _____ Email Address _____
Driver's License Number _____ State _____ Expiration Date _____
Are you a citizen of the United States? Yes No

JOB INTERESTS/SKILLS

Position(s) applied for _____ Salary Desired _____
Have you ever applied for a position here before? Yes No If yes, when? _____
Type of employment requested Full Time Part Time Temporary Seasonal
Date you could begin working _____
Summarize any special skills or qualifications you possess for this position

EDUCATION

TYPE OF SCHOOL	NAME AND LOCATION	COURSE OF STUDY	# OF YEARS	GRADE AVERAGE	DEGREE, DIPLOMA, CERTIFICATE AND HONORS RECEIVED
HIGH SCHOOL					
COLLEGE OR UNIVERSITY					
OTHER EDUCATION					
OTHER EDUCATION					

EMPLOYMENT HISTORY (LIST MOST RECENT FIRST)

Name of Employer _____				
Address _____	(Street)	(City)	(State)	(Zip Code)
Supervisor and Title _____	Your Title _____			
Employed From _____ to _____	Starting Salary _____	Ending Salary _____		
Work Performed _____	_____			
Reason for leaving _____				
Name of Employer _____				
Address _____	(Street)	(City)	(State)	(Zip Code)
Supervisor and Title _____	Your Title _____			
Employed From _____ to _____	Starting Salary _____	Ending Salary _____		
Work Performed _____	_____			
Reason for leaving _____				
Name of Employer _____				
Address _____	(Street)	(City)	(State)	(Zip Code)
Supervisor and Title _____	Your Title _____			
Employed From _____ to _____	Starting Salary _____	Ending Salary _____		
Work Performed _____	_____			
Reason for leaving _____				

REFERENCES

Name	Relationship	Home Phone	Daytime Phone

ACKNOWLEDGEMENT

I certify that the answers given by me in this application are correct to the best of my knowledge. I understand that any falsification of this application, whether willingly or accidental, is grounds for disqualification of employment consideration, or dismissal from employment if I am hired. I authorize the City of Tipp City to contact any and all of the references I have listed above to obtain previous employment information or any other pertinent information that they may have. Further, I release the above mentioned references from any and all liability for any damages that may result from information collected by the City of Tipp City. Verification of eligibility to work in the United States must be satisfied for an offer to be made.

Applicant's Signature _____ Date _____