

Tipp City Police Department

2022 Annual Report



# Tipp City



## TIPP CITY POLICE DEPARTMENT

*Dedicated to Integrity, Professionalism, Respect and a Team Oriented Attitude*

- **We Exist to Serve**
- **Integrity is Essential**
- **Fair, but Firm**
- **Representing Civility  
and Order**

Chief Gregory T. Adkins, CLEE  
Deputy Chief G. Jack Davis III

January 25, 2023

Tim Eggleston, City Manager

City of Tipp City

260 S. Garber Dr.

Tipp City, Ohio 45371

Dear Mr. Eggleston,

I continue to be very proud of the men and women representing the Tipp City Police Department. Our department's challenges have been met head-on, and we strive to overcome them when faced. Recruitment and retention are two glaring forces that we must continue to work towards overcoming. I am confident that with the reorganization of civil service rules and hiring practices, we will be able to attract and retain very qualified professionals to join our department.

The professionalism, skills, knowledge and abilities of all department members continue to shine regularly in our commitment to service of the citizens. A mid-size department serving a tight-knit community must understand and demonstrate the community's needs and focus on the service provided. I am confident that our officers have demonstrated service, and we will continue to evolve and meet the needs of the community and all its stakeholders.

The following information is an overview of police activities and events from 2022. Please let me know if you have any questions about the material contained within the report and would like more detail.

Respectfully,



Gregory T. Adkins, CLEE

Chief of Police

City of Tipp City

## Administrative and Department Personnel

2022 presented challenges. The department operated the first eight months of the year with a vacancy in the position of Deputy Chief of the Police following the resignation of Stephanie Slepicka. The department was blessed with several high-quality candidates for the Deputy Chief of Police position once it was opened by the council to be filled. We were fortunate to empower the skills and experience of G. Jack Davis III, who began in August. Deputy Chief Davis brought a wealth of knowledge and experience from his tenure with the United States Secret Service, returning to the area where he grew up.

The department also faced the retirement of part-time records clerk Deb Hellard. Following a hiring process, Juany Harbert was selected and began in June. Clerk Harbert was another new face to the agency, and as a resident has served the department well and continues to demonstrate her skills at the highest level.

The department did not hire any patrol officers or promotions in 2022.

I would also like to recognize many of the department members who continue to serve and their years of service. Many of these great professionals have service time with other law enforcement agencies.

Sergeant Graham-22 years

Officer Hunt-10 years

Sergeant Grubb -20 years

Officer Dickerson-9 years

Sergeant Soutar- 17 years

Officer Harris-7 years

Sergeant Smith- 11 years

Officer Brazel-5 years

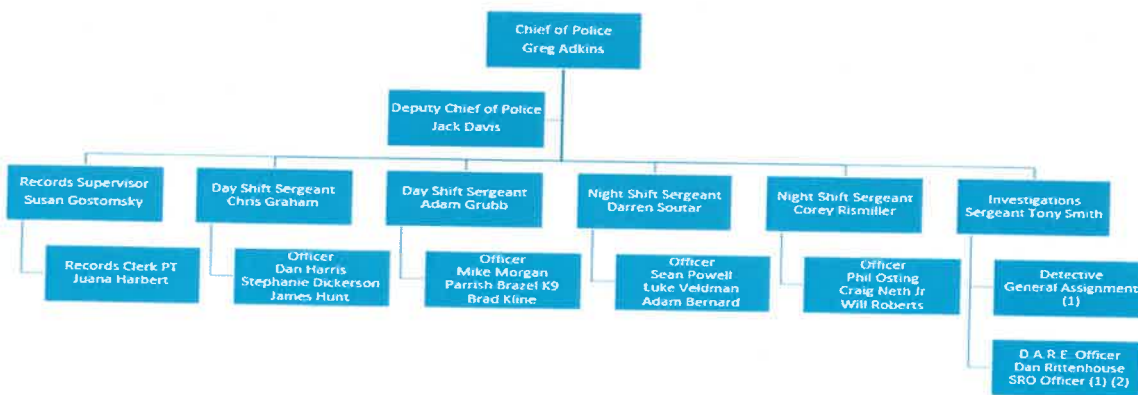
Sergeant Rismiller-21 years

Officer Kline-5years

Officer Rittenhouse-31 years

Records Supervisor Gostomsky-20 years

**Tipp City Police Department Organizational Chart-2023**



## Mission

As provided in Section 35.02 of the Tipp City Code of Ordinances, the Tipp City Police Department is responsible for the preservation of the public peace and order, the prevention and detection of crime, the apprehension of offenders or laws and ordinances, the protection of persons and property, and the enforcement of the criminal laws of the United States, the State of Ohio and the ordinances of the municipality.

## Vision

The Tipp City Police Department is a “service-first” police agency. We realize that working hard to help our citizens means they will, in turn, help and support us in our efforts to make Tipp City the best place to live in Miami County. The police department takes pride in the services provided by the city and strives to work hand in hand with all service departments and community stakeholders.

Guiding Principles:

### WE EXIST TO SERVE

The residents of a community must know their police department exists to be of service to them.

Service is the primary reason for the existence of a police agency.

### INTEGRITY IS ESSENTIAL

The community entrusts us with a position of power and therefore has a right to expect more.

We must be honest and ethical in everything we do.

### WE ARE FAIR, BUT FIRM

We will be fair, but firm to earn respect and understanding. We do not apologize for enforcement action. However, everyone, even those we arrest, must be treated fairly. This approach promotes police conduct that is responsive and sensitive to the needs of the community.

### REPRESENTING CIVILITY AND ORDER

As societal norms and technology change, police and community relations sometimes suffer.

We will remain steadfast in our belief in service, integrity, fairness, and civility.

## Ohio Law Enforcement Collaborative

The Ohio Collaborative certifies police departments across the state in compliance with five groups and Executive Orders in policy and standards. The group standards ensure accountability and instill greater public confidence. Tipp City Police Department has completed Groups 1 thru 5 and the Executive Order, and recertify for 2023.

State of Ohio Standards for Law Enforcement include the following

- Agency Employee Recruitment and Hiring
  - Agency Wellness Standards
  - Bias Free Policing Standard
  - Body Worn Cameras Standard
  - Community Engagement Standard
- Developmentally Appropriate Policing and Positive Youth Interactions
  - Investigation of Employee Misconduct Standard
- Response to Mass Protests/Demonstrations Standard
  - Vehicular Pursuit Standard
  - Use of Deadly Force Standard
  - Use of Force Standard

#### Annual Policy Manual Review

Tipp City Police Department policy manual has been reviewed and is up to date to meet the needs of the Ohio Collaborative, Miami Valley Risk Management Association, Presidential Executive Order 13929 and Governor DeWine's State issue directive.

Our department has achieved Gold level recognition for 2022 as part of the Lexipol Connect Customer Recognition Program, which recognizes law enforcement agencies for excellence in policy maintenance and training. This is the third consecutive year Tipp City Police Department has been recognized.

Up-to-date policy and ongoing policy training are a priority for our agency, and we are honored and excited to be recognized for our continued commitment to serving the community of Tipp City in this way. This recognition would not be possible without the dedication of all our personnel to reading, understanding and acknowledging policy updates and completing Daily Training Bulletins (DTB's). This is the highest level of recognition currently offered by Lexipol. You can help us stay at this level by promptly completing all policy acknowledgments and DTB assignments when you receive notifications.

Thank you for all your hard work in making Tipp City Police Department an exemplary agency! We will receive a plaque from Lexipol to commemorate this achievement, which will be displayed in the lobby.

#### Leaves and Overtime

Overall leaves were up 20.03% from 2021. The most significant increase in leave time was an increase of 200 hours in Compensatory Time and required training time away from road coverage. Sick time decreased and personal time reduced in 2022.

Overtime had a slight increase of 2.86% from 2021. The most significant increase was 87% in investigations due to a rise in calls for service that required lengthy investigations. The administration will complete a staffing review on the department's ability to manage investigative cases in the coming year. Training had an increase of 44.1%, which correlates with the rise in leave because the State of Ohio required 24 hours of CPT training for each sworn officer. This requirement is carrying over into 2023. Additional increases were seen in the extra duty assignments to cover events and festivals as COVID restrictions have lifted. The off-duty school detail agreement coverage also showed an increase of 21.3% because of the restrictions being lifted.

THRU 12/17/2022		2022 PAYROLL				
LEAVES/ABSENCES REPORT AND OVERTIME DISTRIBUTION COMPARISON						
LEAVES/ABSENCES			OVERTIME DISTRIBUTION			
TYPE	2021	2022	TYPE	2021	2022	
SICK LEAVE	1759.5	1741.25	SHIFT COV	1263	1089.5	-13.7%
VACATION	2537.5	2550.5	COURT	229.75	196.5	-14.5%
PERSONAL	904	847.5	INVEST	161	301.5	87.3%
DISC SUSP	56	24	TRAINING	192.25	277	44.1%
INJURY	0	0	ADMIN	172.25	54.5	-68.4%
COMP TIME	583	782.25	EXTRA	321	380	18.4%
TRAINING	2162	3529.5	SCHOOL DET	586.75	711.5	21.3%
ADM LEAVE	0	212	K-9	127.09	129.92	2.2%
FUNERAL	48	48	DEA 100%	264.5	288.5	9.1%
OTHER	204	172	PAID 100%	50.5	57.5	13.9%
TOTAL	8254.00	9907.00	TOTAL	3053.09	3140.42	
		20.03%			2.86%	
			REPLACEMENT RATE	15.30%	12.75%	
					-16.69%	
	AVERAGE OT PER PAY		26	117.43	120.79	
					2.86%	

Overtime Distribution

Type	2019	2020	2021	2022
Shift Coverage	764.00	564.75	1263.00	1089.50
Court	174.00	161.00	229.75	196.50
Investigation	97.75	145.875	161.00	301.50
Training	207.50	239.50	192.25	277.00
Administration	187.00	66.00	172.25	54.50
Extra Details	317.25	130.00	321.00	380
School Details	663.00	501.50	586.75	711.50

K9	121.42	121.42	122.42	129.92
<b>Total</b>	<b>2531.92</b>	<b>1930.045</b>	<b>3048.42</b>	<b>3140.42</b>

Leaves and Absences

Type	2019	2020	2021	2022
Sick Leave	2146.00	2418.75	1759.50	1741.25
Vacation Leave	2612.00	2092.50	2537.50	2550.50
Personal Leave	936.00	783.50	904.00	847.50
Discipline Leave	188.00	0.00	56.00	24.00
Injury Leave	0.00	0.00	0.00	0.00
Comp Time	818.50	306.00	583.00	782.25
Training	N/A	1724.00	2162.00	3529.50
Admin Leave	264.00	558.00	32.00	212.00
Funeral Leave	0.00	12.00	48.00	48.00
Othr/MIL Leave	0.00	836.00	204.00	172.00
<b>Total</b>	<b>6964.50</b>	<b>8730.75</b>	<b>8254.00</b>	<b>9907.00</b>

Training

Training challenges continued through 2022 and into 2023. The State of Ohio mandated 24 hours of CPT training for each sworn member of the department. The 24 hours had only counted to select curriculum and did not encompass additional leadership and practical training that each member, by the policy, is required to complete. Department training is completed in-house, off-site in person, and online through OPOTA online. Additional Roll Call training is completed weekly through Daily Training Bulletins and in-house training. In 2022, the department conducted an additional 36 hours of Roll Call Training. (attached pg.8)

Code	Description of Training	Cumulative Hours
TCPD001	ADAP/SFST/ARIDE/Intoxilyzer Testing	72
TCPD002	Administrative / Leadership	563.65
TCPD003	Bicycle Patrol	48
TCPD004	Crime Scene Investigation / Evidence Technician	1.5
TCPD005	Crisis Intervention / CIT	21
TCPD006	DARE / SRO / School Response Training	123
TCPD007	Emergency Vehicle Operations EVOC	184
TCPD008	Firearms / Range Weapons Training / Armorers	484
TCPD009	Gangs / Gang Identification	0
TCPD010	Instructor Course / Field Training Officer	108
TCPD011	Interviewing / Interviewing Techniques	36.5
TCPD012	Investigations / Investigation Training	242.5
TCPD013	Canine / Canine Training	301.5
TCPD014	Legal Update Training	101.5
TCPD015	Mental Health Training	35
TCPD016	Narcotics / Drug Investigation and Identification	33
TCPD017	Officer Safety / Use of Force Training	103.65
TCPD018	Radar and Lidar Training	0
TCPD019	Spillman / RMS Training	170
TCPD020	Crash / Crash Investigation Training	1.5
TCPD021	Traffic Patrol Operations / Criminal Interdiction	16
TCPD022	Crime Victim Rights	2
TCPD023	Community Policing / Community Policing Programs	44.5
TCPD024	Field Training Status Probationary Employee	120
Roll Call	Yearly Roll Call Training	36
CPT	State Mandated CPT	590
Academy Active	Employee Actively Enrolled in Academy	60
Virtra	Cumulative Hours Virtra Simulator	329.5
DTB Lexipol	Total Completion of DTB Lexipol Review	224
	<b>Total Training Hours Team Members</b>	<b>4052.3</b>

#### Use of Force Review

Department members are well disciplined in using only the force necessary to protect themselves, protect others, or gain compliance when making a lawful arrest. An exception to the Use of Force is an officer's physical presence and ability to persuade individuals to comply before using any physical force when possible.

In 2022, fourteen (14) reported uses of force were compared to thirteen (13) in 2021. During the year, all response to resistance cases complied with departmental policy. In a review of the



response to resistance reports, no firearms were discharged, no canine bites and no deadly force was applied.

**Response to Resistance Incidents:**

Date	Case Number	Time of Day	Type of Force
1/22/2022	22TC00463	0623	Hands Feet
2/18/2022	22TC01047	1531	Firearm Display
3/9/2022	22TC01451	1909	Firearm Display
3/22/2022	22TC01806	1927	Hands Feet
4/7/2022	22TC02146	0845	Taser Display/Firearm Display/Hands Feet
4/28/2022	22TC02541	1938	Firearm Display
7/6/2022	22TC04359	2215	Hands Feet
7/24/2022	22TC04843	1720	Firearm Display
8/22/2022	22TC05533	1724	Taser Display
9/15/2022	22TC06149	0149	Firearm Display
10/14/2022	22TC06947	1532	Taser Deployed/Hands Feet
11/5/2022	22TC07519	2203	Hands Feet
11/22/2022	22TC07880	2249	Firearm Display
12/10/2022	22TC08315	2231	Hands Feet

**Vehicle Pursuit Review**

Policy 308 requires an annual review and analysis of departmental trends, compliance, and training needs. In 2022, the department had eight (8) pursuits compared to six (6) in 2021. No department member used Pursuit Termination Techniques (PIT) maneuver, and Stop Sticks were deployed on two assist agencies who pursued a vehicle into the city. One of those deployments was successful in bringing the pursuit to an end. During the year, all department members have been trained in policy, training bulletins, and in-service driver training.

Date	Case Number	Time of Day	Location
2/22/2022	22TC01110	2116	I75
3/8/2022	22TC01451	1909	S CR 25A
3/18/2022	22TC01729	1453	Main / I75
3/22/2022	22TC01806	1927	I75
9/12/2022	22TC05905	0100	I75
9/26/2022	22TC06504	2005	Main / I75
11/16/2022	22TC07751	0003	S CR 25A
12/04/2022	22TC08182	2335	W Main St

### Random Evidence Audit

Sergeant Adam Grubb and Sergeant Tony Smith conducted a random audit on selected cases. The selected incidents should have evidence maintained in the vault or legally disposed of following the court process. All random audit evidence was properly accounted for with corresponding codes and locations for the property. I would also like to recognize Sergeant Grubb for his continued thoroughness and attention to detail in maintaining the department property room and evidence vault.

### Bias-Free Policing Review

Based on race and gender, the department is required to complete a “crystal report” in the CAD records management system each year. The report examines the citations and warnings issued by each officer, and the information assists in identifying potential trends based on race and gender.

Seventy-seven (77) percent of the citations were issued to Caucasian drivers. Thirteen (13) percent were issued to African American drivers, two percent to Hispanic and Latin drivers, and three percent unknown. Eighty-two (82) percent of warnings issued were given to Caucasian drivers. Eleven (11) percent of warnings were given to African American drivers, two percent were issued to Hispanic and Latin drivers, and two percent were unknown or multiracial.

### Activity Report

2022 showed a steady rate of calls for service compared to 2021. A slight decrease of 8.1% with a 12.1% reduction in officer-initiated activity. These decreases show the calls for service required more investigation and follow-up. The department had a 91.7% increase in the number of sex offense violations, a 57.1% increase in assault complaints, a 28.2% increase in criminal damage and vandalism cases, and a 41.3% increase in drug offenses.

Traffic accidents had increased by 76.5%, along with juvenile and adult criminal arrests. Investigation cases had an increase of 60.5%, corresponding with the increase in types of criminal activities.

Decreased activity is noted in robbery complaints, burglary complaints, and motor vehicle thefts. (attached pg.11)

CATEGORY	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y-T-D	2021 Total	% Change
<b>How Calls Received:</b>															
Total Calls for Service	649	635	741	672	736	796	845	766	757	788	705	659	8749	9516	-8.1%
Officer Initiated CFS	1266	969	943	709	812	648	1303	942	1074	978	846	800	11290	12848	-12.1%
Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0	1	-100.0%
Sex Offenses	2	1	2	2	4	1	5	0	2	2	2	0	23	12	91.7%
Robbery	0	0	0	0	0	0	0	0	0	1	0	0	1	3	-66.7%
Assault	2	1	0	2	1	0	5	3	2	3	1	2	22	14	57.1%
Burglary/B&E Total	2	0	0	1	0	0	0	0	2	1	1	2	9	10	-10.0%
Theft/RSP	10	7	5	17	9	10	10	6	16	12	13	11	126	116	8.6%
Motor Veh Theft	0	0	0	1	0	0	2	0	3	3	1	1	11	13	-15.4%
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!
Crim Dam & Vandalism	1	5	1	2	6	6	2	4	6	2	4	9	50	39	28.2%
Drug Offenses	4	19	9	16	20	16	12	8	9	2	24	8	147	104	41.3%
Domestic Violence	4	5	4	5	5	1	3	3	6	2	4	7	49	46	6.5%
DORA Checks	92	75	111	108	95	85	129	107	101	103	89	104	1199	1481	-19.0%
VHC Checks	247	214	185	94	34	83	116	146	139	56	87	101	1502	1832	-18.0%
Building Checks	559	378	282	208	356	223	701	352	489	442	296	267	4553	7224	-37.0%
Community Relations	82	66	63	63	61	29	86	70	67	47	49	43	726	1054	-31.1%
School Zone Checks	41	46	70	60	48	0	0	24	77	108	92	72	638	842	-24.2%
School Details/SRO	37	34	39	34	30	0	0	15	58	59	56	37	399	404	-1.2%
Traffic Stops	93	86	119	89	137	163	147	120	76	108	137	132	1407	1555	-9.5%
Traffic Citations	45	35	38	36	37	39	44	41	31	42	34	35	457	275	66.2%
Traffic Warnings	45	51	81	53	100	124	103	79	45	59	62	64	866	913	-5.1%
Traffic Control Presence	115	70	74	53	51	65	124	108	67	55	40	44	866	2538	-65.9%
Private Property Accidents	1	9	3	4	3	5	3	5	3	6	1	1	44	42	4.8%
Non-Injury Accidents	7	15	8	9	11	10	5	7	1	10	9	8	100	102	-2.0%
Injury Accidents	3	0	1	5	1	2	2	3	5	3	1	4	30	17	76.5%
Fatal Accidents	0	0	0	0	0	0	0	0	0	0	0	0	0	2	-100.0%
Adult Arrests	13	41	33	44	24	26	37	24	39	21	30	17	349	312	11.9%
Juvenile Arrests	2	1	0	2	1	4	2	3	1	3	3	3	25	22	13.6%
Investigations Cases	6	4	4	5	2	4	13	1	11	3	7	9	69	43	60.5%
Special Detail	176	140	175	151	323	298	621	450	415	349	250	210	3558	4235	-16.0%
Totals	1589	1303	1307	1064	1359	1194	2172	1579	1673	1502	1293	1191	17226	19016	-9.4%

### Agency Effectiveness Employee Wellness Programs

The department maintains our agreement with Lexipol and Cordico Wellness Application to provide twenty-four-seven information and resources to all employees. Beginning in 2023, the department partnered with a counseling service to provide each member with one well visit a year. The provider and employee can provide additional resources if necessary. The appointment is scheduled during the employee's work hours.

### Community Event Participation

In addition to patrol and investigative responsibilities, the department tries to devote resources to interact with our citizens positively. The department works hard to increase our presence at community events, school events, presentations, and during patrol functions. The following is a list of events department members participated in during the year.

Business Security	Buckle Up Ohio	Child Seat Inspection	Dangers of Rail Crossing	Shop with a Cop
Active Shooter Response Business	Heroin/Opioid Drug Awareness Program	Bank Alarm Safety Program	National Night Out	Voss Honda Safety Days
DEA Drug TakeBack	DORA Program	Citizen Survey Outreach	Use of Social Media	Miami County Safe Communities
Miami County Drug Awareness Coalition	Miami County Domestic Violence Coalition	Neighborhood Watch and Community Resource Program	School Safety Drills and Threat Assessment Planning	Bicycle Registration and Bike Helmet Program
Home Security Camera Program	Golf Cart Inspections	Safe Exchange Zone	Place of Worship Security Planning	Veterans Response and Assistance Program
School Engagement Coursework	Ride-A-Long Program	Internship Program	Senior Awareness Protection Program	SRO/DARE Programs
Shoulder Patch Awareness Program	Operation Santa Sleigh and Secret Santa	Community Park Christmas Tree Sponsor	Senior Parade	Festivals and Parades

### Equipment and Upgrades

As with many services, supply chain issues and costs create problems. Patrol car 108 was severely damaged in June and continues to be out of service awaiting repairs with no timeline to return to service. Replacement patrol vehicles have either been canceled or delayed creating issues with suppliers and upfitters to install equipment.

Additional portable radios were ordered during the year and continue to wait on the arrival of the equipment. Replacement body armor for expiring department members was acquired using the Attorney General grant cycle. Two ballistic shields and breaching tools were purchased and placed in each supervisor's vehicle to respond to an active shooter situation quickly. Mass gathering protective equipment was purchased and updated to equip department members with the proper protection and equipment to respond to mass gatherings and demonstrations. The department did acquire the long-anticipated upgrades to the digital fingerprint machine. The new system has worked very well and allows the city to complete WebCheck cards for citizens needing background checks. The investigations section was able to purchase equipment that has been immensely helpful in working and solving crimes.

Building upgrades include new countertops in the locker rooms and processing area to replace the laminate tops peeling and falling away from the walls. A new sign was placed on the south side of the building to help identify the police department side of the government building.

#### Department Goals

I am pleased to report that the department successfully accomplished many of our goals for 2022. We were successful in increasing our community interaction post-COVID, the launch of Cordico Wellness App. We obtained initial approval for the Ohio Collaborative Group 5 designation and attracted and hired a new Deputy Chief of Police while maintaining staffing levels.

#### Goals 2023

- Implementation of Two School Resource Officers
- Increase Proactive Patrol and Traffic Enforcement to Reduce Crime
  - Implementation of Flock Safety Camera ALPR System
    - Updates to the Civil Service Hiring Process
      - Improve Agency Wellness
- Improve the Recruitment Process to Meet the Future Needs of the Agency and Community