

**TIPP CITY PARKS ADVISORY BOARD**  
**TIPP CITY, MIAMI COUNTY, OHIO      January 9, 2017**

**Roll Call**

Chairman Chitwood called the meeting of the Tipp City Parks Advisory Board to order at 7:03 p.m. Members in attendance included: Doug Chitwood, Doug Slagel, Patrick Hodges, Ben Woodruff, and Kevin Cox. Kathy Taylor (Tipp Monroe Community Services/TCMS), Mackenzie English (Monroe Township), Board Secretary Laura Tobias and Board Secretary Jennica Whitt were also present. Citizens present: Lynn Woodworth Shirk, Julie Chitwood, and Renee Matsunami.

**Amendment of Agenda**

**Mr. Hodges moved to approve the amendment of the January 9, 2017 agenda.** Mr. Woodruff seconded the motion. **Motion passed 5-0.**

**Appointment of Chairman and V.P. Chairman**

It was announced that Mr. Chitwood would be resigning as the current chairman. **Mr. Slagel moved to approve the resignation and to nominate Mr. Ben Woodruff as the new chairman and Mr. Cox as the V.P. chairman.** Mr. Hodges seconded the motion. **Motion passed 5-0.**

**Approval of Minutes – November 14, 2016**

**Mr. Hodges moved to approve the minutes of the November 14, 2016 meeting as written.** Mr. Slagel seconded the motion. **Motion passed 5-0.**

**New Business  
Canal Music Fest-  
Saturday, June  
10, 2017**

Lynn Shirk spoke on behalf of JJ Slanker regarding the request to use the City Park for the annual event of the Canal Music Festival occurring Saturday, June 10, 2017. This year's theme is "The Rolling Stones". Alcohol sales will be occurring. Past attendance approximated 4,000-5,000 people. Ms. Taylor reminded Ms. Shirk that JJ Slanker would need to complete the appropriate paperwork with TCMS. **Mr. Slagel moved to approve the event.** Mr. Cox seconded the motion. **Motion passed 5-0.**

**Art In The Park-  
Saturday, July 15,  
2017**

Lynn Shirk Spoke regarding the request to use the City Park for the annual event of Art In The Park occurring Saturday, July 15, 2017, from 12:00-8:00pm. Last year was a successful debut showcasing a vast variety of artists to include, but not limited to, musicians, visual artists, performers, culinary arts, etc. Approximately 23 artists participated last year. Attendance was approximated at 500-700 people. A request for use of the Roundhouse was made, as this was found very useful last year. Goals for the 2017 event will be as follows:

- Showcase community artists, community band, & other performing arts groups.
- Raise community awareness for Arts Council & Community Band.
- Fundraise monies for the Arts Council/Community Band.
- Food Truck Rally- to showcase culinary arts and draw in more attendees.

A flyer highlighting the event was presented to the Park Board and is available for review at the Tipp City Government Center.

Ms. Taylor reminded Ms. Shirk that the appropriate paperwork would need to be completed with TCMS, as well as, the Tipp City Government Center would need to be contacted regarding reserving the Roundhouse. **Mr. Hodges motioned to approve the event and use of the City Park.** Mr. Woodruff seconded the motion. **Motion passed 5-0.**

**Children's Art  
Adventure-  
Saturday, August  
5, 2017**

Renee Matsunami spoke regarding the request to use the south side of the Tipp City Park, as well as, the Roundhouse located in the park for the annual event of Children's Art Adventure occurring Saturday, August 5, 2017. Set up for the event would begin at 6:30am, event open from 10:00am – 2:00pm, tear down ending by 3:30pm. There is a fee of \$5.00 in advance per child or \$7.00 the day of the event. This money goes towards supplies for the event. For the first 3 years, the event was held at the church on Broadway and Third St. The last 2 years the event was held in the City Park. The park seemed to be a more appropriate place to hold the event given the amenities that it provides, such as, shade and room for all the participants. Last year approximately 300 children participated. Mr. Woodruff reminded Ms. Matsunami that the appropriate paperwork would need to be completed with TCMS, as well as, the Tipp City Government Center would need to be contacted regarding reserving the Roundhouse. **Mr. Woodruff moved to approve the minutes of the event.** Mr. Chitwood seconded the motion. **Motion passed 5-0.**

A flyer highlighting the event was presented to the Park Board and is available for review at the Tipp City Government Center.

**Security at Lesher  
Woods Walk Path**

Jennica Whitt presented information regarding security at Lesher Woods Walk Path. She stated that after she was invited on a tour of the city parks and pathways by Mr. Jim Asher, she expressed a concern regarding security. On the tour, it was noted that the path was designed to allow children from the neighboring subdivision to utilize the path to walk to the Tipp City High School. Although the path has been designed for ease of use and lighting has been installed, a few concerns were noted. There is an area on the path

that is obscure from either street adjacent to the path. With this design and the area heavily wooded, Ms. Whitt expressed concerns during her conversation with Mr. Asher regarding possible negative opportunities, specifically regarding predators. She stated that Mr. Asher understood the concern and stated that he would talk to the Chief of Police, Eric Burris, regarding the possibilities to monitor the area. Mr. Asher and Mr. Burris did speak, and it was decided that the evening officers would conduct a regular, in vehicle, patrol on their nightly rounds. Mr. Hodges asked if there has been any reports of security issues in this location. Ms. Whitt stated that she was unaware of any incidents. Ms. Taylor asked if the police department had been asked about patrolling the area on school days around 7:15 am, when children are traveling for school. Ms. Whitt replied that this request has not been made and the request would need to go through appropriate channels other than her. The board agreed that the decision was a good idea. Mr. Eggleston stated that the city is making sure that the woods along the path are cut back away from the path.

**Other Business**  
**Update Smoking**  
**In Parks**

Mr. Eggleston discussed the current status regarding the rules of smoking in the city parks. He stated, at this time, the city does not allow smoking in any public buildings, including but not limited to, the shelters and roundhouse. Signs will be ordered and posted in the near future stating that smoking is not permitted within these areas. He stated it was his understanding that the Park Advisory Board would like to see a smoking ban in all areas of the city parks. He also included that such enforcement usually comes from the Health Department. In moving forward, Mr. Eggleston stated that further investigation regarding Carlisle's ordinance and ability to implement such ordinance here in Tipp City will be conducted. The information will then be presented to the Park Board for review. The board will then need to decide to present the request to the City Council and a work session, to include park board members and City Council, will occur. An update on this topic will be available by the next park meeting, March 13, 2017. Mr. Hodges stated that the thought of who would be responsible for enforcement would hopefully come from the public.

Informational handouts highlighting other government entities smoking ordinances were provided for the board to review and are available at the Tipp City Government Center.

**Update Irrigation**  
**System In Kyle**  
**Park**

Mr. Donnelly presented the current status of the irrigation system in Kyle Park. According to the capital budget that was approved December 5, 2016, \$125,000 was allocated for drilling of two wells, piping and hose bibs for the water supply, and purchase of three mobile sprinkler systems to use to irrigate the field.

**Deposit Fees for Field Use/Review Rules, Regulations, Policies- Schedule additional meeting**

Mr. Slagel questioned if the project will include the baseball diamonds. Mr. Donnelly stated that it did not include the baseball diamonds at this time. It was Mr. Slagel and Mr. Hodges impression that the original plan was to include fixing all the fields. Mr. Eggleston stated that the baseball fields are still in the plan to be fixed in the future, but that the plan is starting with fixing the soccer fields first.

Mr. Cox stated a discussion was conducted with himself, Ms. Taylor and Mr. Eggleston regarding charging deposits for field use. Currently, the bylaws and regulations of the Park Board do include a statement that a fee can be charged, but it lacks the details of amount, collections, etc. In reviewing all of the current bylaws and regulations, it was noted that it has been some time since they were last reviewed/revised and it was suggested the Park Board should schedule a meeting to review/revise the bylaws and regulations. Ms. Taylor suggested that the meeting should include representatives from various groups that use the facilities, such as soccer and baseball. Mr. Cox stated that he would be responsible for coordinating and scheduling the meeting. It will occur prior to the next scheduled Park Board meeting, March 13, 2017. The board members should review all of the current bylaws and regulations and come prepared with proposed changes.

**Citizen Comments on Items Not on the Agenda**

None at this time.

**Comments of Park Advisory Members**

Mr. Eggleston also stated that directors will now be attending all board meetings. John Donnelly will be the director attending the Park Board meetings and any questions or requests should be directed to him.

Mr. Donnelly stated that DP&L will be trimming trees in Kyle Park. They have a 150 foot easement underneath the high tension lines. Mr. Brookhart met with the subcontractor, Asplundh, emphasizing the city's request for as little trimming as possible for tree preservation. The company agreed to continue communication with the City regarding any trimming of the trees.

Mr. Hodges requested an update regarding the results of the Turkey Trot marathon that was held November 24, 2016. No update was available at this time.

Mr. Hodges questioned the information he obtained from a recent newspaper article that discussed a grant given to the Park Board for doors at the Tipp City Canal Lock 15. Mr. Mackenzie English stated that the grant was given to have replica doors made and installed for the Canal Lock 15. Mr. English stated that his father, Mr. Martin English, has been working on obtaining information as to who would be able to create the doors and will keep the board informed as new information develops.

**Adjournment**

The next meeting will be Monday, March 13, 2017. There being no further business, the meeting adjourned at 7:40 p.m. **on a motion by Mr. Woodruff, seconded by Mr. Slagel, and unanimously approved.**

APPROVED: \_\_\_\_\_

  
Ben Woodruff, Board Chairman

ATTEST: \_\_\_\_\_

  
Jennica Whitt, Recording Secretary