

- 1. Will answers to questions be posted as and when the questions are received or are they made available after the period for inquiry has passed? Is there an opportunity for vendors to post follow-up questions based on the responses received?**
Yes, answers will be posted on the website. Any questions (follow-up or otherwise) can be submitted thru 8/12/16.
- 2. Is there a MBE or WBE set aside component to this project?**
No.
- 3. What is the budget amount defined for this project? Are you looking for lower cost bids or are you looking for bids that would maximize the budget value?**
No budget at this point. Each submission will be reviewed on its own merits.
- 4. Who are the key audience groups that will use the new system? What needs will they have that must be fulfilled?**
Audiences typical to municipal (city, county) websites. See #4 (p. 7) regarding needs.
- 5. Please describe three major needs that this project will address. How is the old system not meeting these needs?**
See #4 (p. 7) regarding needs.
- 6. A) What are your long-term (5 year) short term goals (1 year) for the website?**
See introduction and scope (pp.2-3)
- 7. What do visitors tell you they like about your site? What do visitors not like about your site?**
No specific information has been compiled on this subject.
- 8. List other websites that you have seen that you really like that have been used as inspiration for this project. Why do you like them?**
No specific information has been compiled on this subject.
- 9. Who are your comparative agencies? For example: would it be other agencies in other states or other organizations? Please list your top three comparatives.**
No specific information has been compiled on this subject.
- 10. How many pages does the current website have? What percentage of existing content needs to be migrated to the new site?**
The current site has 181 published pages. The majority of the information needs to be incorporated into the new site.
- 11. Who would be responsible for data migration from the old to the new site?**
The selected firm would be responsible for data migration.
- 12. Who will be responsible for initial content population of the new website? Do you require any content writing support from vendor?**
See #5 (p. 8) regarding content.
- 13. What are your current storage needs for the website?**
We do not have access to enable us to know current site size.
- 14. If hosting is required, please provide environment requirements.**
Non-shared server
- 15. What platform is your current website using (.NET, Linux, etc.)? What is your platform of choice for hosting the new website?**
Linux, using Wordpress. We do not want Wordpress.
- 16. Is the current website using any proprietary platforms? Do you have any special integration needs?**
 - a. **Do we need to support any of those platforms?** Non-proprietary however we will not be using that.
 - b. **Do you require using any third party integrations for the new website?** No current integrations

- c. **Are there any interfaces required from/to the website from other internal/external systems?** We have links to several external sites
 - d. **Are there any databases or external sources that need to be integrated with the CMS to deliver content?** Not at this time.
- 17. **What forms (list of forms) do you currently have that would need to be converted over and any new forms that need to be built?**
t.b.d.
- 18. **If on-site work is required, would all software and tools be provided?**
No
- 19. **What is the ideal launch date for this website?**
t.b.d.
- 20. **Who supports the current site?**
Atomic Interactive
- 21. **How many staff members need to be trained on using the website for ongoing administration?**
3-4.
- 22. **Is this website a new requirement? If not, can you please provide the name of the incumbent, the current contract value and eligibility criteria to re-compete?**
Yes. n/a.
- 23. **What was the annual website spending with the incumbent and what services were being offered?**
± \$12,000 build, ± 2,800/yr. maintenance + modifications.
- 24. **How will the decision to move forward with this project be made? What is the process like?**
See #6 (pp. 4-5)
- 25. **Did any external agencies/contractors help in writing any portion of this RFP and will they be permitted to bid?**
The RFP was based on an example from the City of Westerville.
- 26. **We know that this RFP specifies only filling out the boxes provided in the form. Is there any possibility of being able to submit past work examples or tables explaining our CMS choices more in-depth?**
Yes.
- 27. **Is there any paperwork besides the form provided that must be submitted?**
No.