

**TIPP CITY WORK SESSION**

**TIPP CITY, MIAMI COUNTY, OHIO**

**April 18, 2016**

**Executive Session**

The following Council Members answered roll call. President Joe Gibson, Mayor Pat Hale, Carrie Arblaster, Katie Berbach, John Kessler, Tom Merritt and Matt Owen. President Gibson informed everyone Council will be entering Executive Session for the purpose of personnel to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public official. To include all members of Council, City Manager Tim Eggleston, Law Director David Caldwell and Police Chief Eric Burris. Ms. Berbach moved to enter Executive Session. Mr. Kessler seconded. Motion carried. Council entered Executive Session at 6:36 pm. Council returned from Executive Session at 6:54 pm. Mr. Kessler moved to return from Executive Session. Ms. Berbach seconded. Motion carried.

**Work Session**

The work session began at 6:55 pm. The following Council members were present: President Joe Gibson, Mayor Pat Hale, Carrie Arblaster, Katie Berbach, John Kessler, Tom Merritt and Matt Owen. Also attending was City Manager Tim Eggleston, Finance Director John Green, Director of Municipal Services and Engineering John Donnelly, Deputy Director of Municipal Services and Engineering Eric Mack, Law Director David Caldwell, Police Chief Eric Burris and Clerk of Council Janice Bates. Reporter Nancy Bowman was also in attendance.

**After Hours Utility Call-In  
Center – Outage  
Notification**

Eric Mack provided Council with information regarding the City's process for handling utility outages after normal business hours. After regular business hours outage calls are transferred to the Police Department. The Records Clerk handles all calls, but if there is an outage, she is responsible for all Police calls as well as the additional outage calls. The Clerk receives the calls then dispatches the Electric Department. When the Clerk is being inundated with electric outage calls, this prevents her from being able to answer and dispatch Police related calls. Mr. Mack continued, after 10:00 pm when the Records Clerk leaves for the evening, all calls are transferred to the County 911 Center. The same issue occurs. Answering electric outage calls is not their priority and creates issue in answering true emergency calls. Mr. Mack provided Council with a recent example; on March 31, 2016 a DP&L electric line came down due to high winds. The line fell on Tipp City electric lines causing an outage beginning at 7:30 am. Since this was before the day Records Clerk began her shift all calls were forwarded to the County 911 Center. Between 7:30 am – 8:00 am, the County 911 Center received 44 electric outage calls tying up most of their emergency lines.

Chief Burris stated this has been happening in this manner for years. President Gibson inquired why outage calls roll to the Police Department in the first place versus the person who is on call for the Electric Department. Mr. Merritt inquired if the callers are reporting outages or inquiring the length of the outage. Mr. Mack replied callers are doing both.

Mr. Mack stated staff is recommending the City contract with Cooperative Response Center (CRC) for their services. CRC will provide customer call handling & departmental dispatching services. When an outage (or other utility emergency) occurs the call will be rerouted to one of CRC's call

centers. Call service customer service representatives are trained and knowledgeable about electric systems. If determined a line worker needs to be called out, CRC will use the on-call list the City provides them. Mr. Mack continued many other AMP communities utilizes CRC's services, including Bryan, Westerville and Piqua. Benefits of this service include: better customer service to our residents, knowledgeable customer service representatives, increased communication and this system will free up phone lines to the Tipp City Police Department and Miami County 911 Center for true emergencies. Mr. Mack stated the cost for the first year of this service is \$7,000. Mr. Eggleston added an additional benefit is CRC would also track/create a database of outages. Mayor Hale inquired why the City is not currently tracking outages on our own. Mr. Mack replied the City does not have a SCADA system which identifies outages. President Gibson inquired if incorporating a 2<sup>nd</sup> or 3<sup>rd</sup> shift would be a better option. Mr. Eggleston and Ms. Berbach replied it would be less expensive for the City to incorporate the use of the CRC service rather than hiring additional employees. Ms. Arblaster inquired if Council chooses not to go forward with the CRC system what staff would do. Mr. Mack replied we would continue with same process as we do now. President Gibson inquired the number of instances calls were forward to the Police Department after hours. Mr. Mack replied staff had not tracked these calls until this year. Ms. Arblaster inquired what the utility workers thought of the CRC system. Mr. Mack replied many have worked with this system in other Cities and think it is great. Mr. Mack added he has spoken with the City of Piqua and they said it is the best money they spend each year. Ms. Berbach inquired if the expense will affect our Electric fund. Mr. Green replied the expense is minimal. Mr. Merritt inquired the length of the contract. Mr. Mack replied it would be renewed on an annual basis. Chief Burriss added no electric outage calls should ever go to the County 911 system. Mr. Merritt agreed stating, "This is a messed up situation". Chief Burriss added Tipp City is the only City in the County who does this. Council agreed to move forward with an agreement with CRC.

**Strategic Plan Follow-Up**

Mr. Eggleston stated the 2016 – 2017 Strategic Plan will be included on the May 2<sup>nd</sup> agenda as a Motion for Council's approval. President Gibson inquired if this draft had been posted on the City's website. Mr. Eggleston replied "It will be tomorrow".

**Adjournment**

Meeting adjourned at 7:28 pm.

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Joseph Gibson, President of Council

Attest: \_\_\_\_\_  
Janice Bates, Clerk of Council

**TIPP CITY COUNCIL MEETING**

**TIPP CITY, MIAMI COUNTY, OHIO**

**April 18, 2016**

**Council Meeting**

The following Council Members answered roll call. President Joe Gibson, Mayor Pat Hale, Carrie Arblaster, Katie Berbach, John Kessler Tom Merritt and Matt Owen.

City Staff in attendance include: City Manager Tim Eggleston, Law Director David Caldwell, Finance Director John Green, Director of Municipal Services and Engineering John Donnelly, Deputy Director of Municipal Services and Engineering Eric Mack, Police Chief Eric Burris, Fire Chief Steve Kessler, EMS Chief Jeff Calicoat and Clerk of Council Janice Bates. Reporter Nancy Bowman was also in attendance.

Guests signing the register include: Thomas Chaney, Andrew Doviak, Joe Janosic, Ryan Bolton and Timmy Andrews

**Invocation and Pledge of Allegiance**

Mayor Hale gave the Prayer for Guidance. President Gibson led the Pledge of Allegiance.

**Approval of Agenda**

Ms. Berbach moved to approve the agenda. Ms. Arblaster seconded. Motion carried.

**Minutes**

4/4/16 Council Work Session

Ms. Berbach moved to approve the minutes of the April 4, 2016 Work Session. Mr. Owen seconded. Motion carried.

4/4/16 Council Meeting

Mr. Owen moved to approve the minutes of the April 4, 2016 Council Meeting. Ms. Arblaster seconded. Motion carried.

**Presentations, Proclamations, & Awards**

Mayor Hale read a proclamation for Arbor Day.

**Ordinances (2<sup>nd</sup> Reading)**

Final Plan/Plat – Rosewood Creek Phase 5

An ordinance approving the final plan/plat for Phase 5 of the Rosewood Creek PRD Subdivision.

City Manager’s Comments: This plat will have 19 “Garden” style lots, meaning they will have smaller setbacks. The homes will be a minimum total area of 1,400 square feet. The letter of credit has been received and the estimated infrastructure costs based upon the engineer’s design. The Planning Board approved the layout at their March 8<sup>th</sup> Board meeting. Staff is asking the ordinance be adopted.

Mr. Kessler introduced the ordinance and moved for its adoption. Motion passed 7-0. Ordinance 6-16 was declared adopted and President Gibson affixed his signature in witness thereto.

Amending 2016 Appropriations

An ordinance amending 2016 appropriations and modifying the annual operating budget as a result of this action.

City Manager's Comments: During the design phase of the Westedge Storm sewer upgrades, it was found that the waterlines on Miles Avenue between N. Tippecanoe and Plum Streets need to be upgraded from a 4" waterline to an 8" waterline. Because funding for this project was not included in the 2016 budget, staff is asking Council to amend the Water Fund budget to include \$200,000 for the waterline upgrade. Mr. Donnelly approached the podium and stated it is the goal of the City to upgrade all waterlines to 8" lines.

Ms. Berbach introduced the ordinance and moved for its adoption. Motion passed 7-0. President Gibson confirmed this project was already planned by the Water Department and was being moved up to prevent the road from being torn up twice. Mr. Eggleston confirmed that was correct. Ordinance 7-16 was declared adopted and President Gibson affixed his signature in witness thereto.

Amending Code Section 55.29 – Refuse Rates and Declaring an Emergency

An emergency ordinance modifying Code Section §55.29 of the Tipp City Code of Ordinances and declaring an emergency.

City Manager's Comments: The County Commission has received a lower tipping fee to dispose of trash in the landfill. The decrease is approximately \$4.00 per ton. In the past, Council has decreased monthly collection rates accordingly. If this ordinance should pass, residents will see a monthly trash reduction fee of \$0.26. The proposed ordinance will modify the table in Chapter 55.29 (G) to reflect the same. Staff is asking this ordinance be passed as an emergency legislation so the changes can be reflective in the residents May utility bill.

Mr. Kessler introduced the ordinance and moved for its adoption. Mayor Hale seconded. President Gibson reminded Council as this ordinance is set as emergency legislation, a vote of 5 is required for passage. Motion passed 7-0. Ordinance 8-16 was declared adopted and President Gibson affixed his signature in witness thereto.

**Resolutions**  
Alternate Tax Document

A resolution declaring the intent to proceed under the alternative tax document format provided under Section 5705.281 of the Ohio Revised Code and to refrain from the preparation of a tax budget for the fiscal year 2017, and authorizing the Finance Director of the City of Tipp City to submit to the Miami County Budget Commission such documents which are necessary to said process, and to take such other actions as may be necessary incident thereto.

City Manager's Comments: This allows the Finance Director to complete the "short form". At the May 16<sup>th</sup> Council meeting, you will be presented with the proposed legislation.

Ms. Berbach introduced the resolution and moved for its adoption. Mr. Owen seconded. President Gibson confirmed this is the same form that has been completed in previous years. Mr. Eggleston agreed. Motion passed 7-0. Resolution 11-16 was declared adopted and President Gibson affixed his signature in witness thereto.

**Ordinances**  
**(1<sup>st</sup> Reading)**

There were none.

**Motions**

A motion to request or not request a public hearing on the issuance of a new D1 liquor license to Cassanos Inc. at 975 West Main Street.

City Manager's Comments: The City has received notice from the Ohio Division of Liquor Control regarding the proposed issuance of a new D1 Liquor Permit for Cassanos Inc. located at 975 West Main Street. This permit would allow them to serve beer only for on premises consumption. The Police Department has no objection to the issuance of this liquor license. No action on this matter is required unless Council wishes to object to the issuance of this liquor license.

Ms. Berbach moved to not request a public hearing. Mayor Hale seconded. Motion carried.

**Miscellaneous**

There were none.

**Citizen Comments on Items not on the Agenda**

There were none.

**Councilmember Comments**

Ms. Arblaster reminded everyone that now that it is Spring to be mindful of the kids out on their bikes. Ms. Arblaster also reminded everyone to get their pool passes.

Mr. Owen informed everyone he recently had the pleasure of attending the MRVPC Annual Spring Dinner. It was a nice event and always nice to see other elected officials within the area. Mr. Owen also reminded everyone the FC Tippecanoe Soccer tryouts have been established and will take place at Kyle Park on April 24<sup>th</sup> and 25<sup>th</sup>. Times are TBD. Information will be posted on tippsoccer.org. Mr. Owen also reminded everyone there will be a celebration in the park for the 4<sup>th</sup> of July. There will be activities and booth space available. There will be live bands and entertainment leading up to the fireworks display that evening. "Anyone interested in participating or donating can contact myself or Liz Sonnanstine".

Ms. Berbach reminded everyone it is soccer and baseball has begun at Kyle Park and to be careful of the kids. Ms. Berbach reminded everyone registration for Tipp City SAY Soccer is still open and registration can be completed at the website; tippsoccer.org. Ms. Berbach urged everyone to be cautious at all of the other City parks as well.

Mr. Merritt stated "Regarding the proclamation, I had no idea trees and wooded areas that that kind of effects. It was very intriguing. It was very educational for me". Mr. Merritt stated he was happy Tipp City "edged out" the City of Beaver creek as being the best City to live in by the Dayton Business Journal.

Mr. Kessler stated Staff is currently looking at the various traffic Codes and Ordinances and has requested an upcoming Study Session on the issue. Mr. Kessler inquired with the reduction in tipping fees, would that be a "total street pick-up"? "There are a lot of alleys that are being destroyed with these bigger trucks going through and destroying property". Mr. Kessler stated he

has been driving throughout town and has noted several locations where the garbage trucks are destroying property and damaging driveway approaches. "If 99% of our recycling is to the street, I believe all of our trash pick-up should be at the street". Mr. Kessler encouraged other Council Members to drive around town as well and make note of the damage being created by the trucks. President Gibson stated the City will soon be negotiating a new contract and perhaps street only collection can be included as part of the negotiations. Mr. Kessler asked the EMS and Police Departments to provide a "rough cost per run" for overdoses where narcan was used. Mr. Kessler stated he would like to show the impact this has on the community. The financial costs involved. Mr. Kessler added, "We need to make people aware, to work with both the City and the County to bring some sort of recovery center in this area. People need to be made aware of the costs this is putting on the community."

Mayor Hale had nothing additional.

President Gibson reminded everyone of the City's Comprehensive Master Plan. "We have an event on April 28<sup>th</sup>, it will be an Open House here in the Council Chambers and is open to the public. If anybody would like to give their input as to where they would like to see Tipp City, the direction we go, please feel free to come and share your thoughts. There is also a FaceBook presence called Imagine Tipp City, as well as a website. Take a look at where you think your City ought to go and see if we are going in the direction you want us to go and if not, let us know. We are here to listen and to receive your input. That also goes with the Charter Review Committee. Periodically, the law requires every municipality that has a Charter to make sure there is nothing in there to update. I attended the last Charter Review Committee Meeting with the Municipal Manager and the Law Director and it was a very fruitful discussion a lot of issues to discuss. That is still up in the air as well. If you want to want to see something addressed, feel free to come to that. Or come to a Council Member and or a Charter Review Committee Member to allow for that to go on. Also coming up is the Antique and Artisan Show as well as the Canal Music Fest are both in June. Along with the riffle competition known as Guns and Ribbons, which is a very good Cancer fundraiser for Pink Ribbon Girls and other charities that will receive a portion of that. Again, congratulations to the City and staff and residents for being voted the Most Livable Community. Tipp City beat out Beaver Creek in the final round. We also defeated a lot of other fine communities along the way. That shows that people recognize Tipp City for being a great place to live. Also the citizens are passionate about their town and voted and voted accordingly. My compliments to everyone who makes this City the great town that it is. I just wanted to also thank the City Manager and the crews for addressing the I-75 ramp that needed attention. There is actually a before and after picture that I took standing along the interstate. Thank you for addressing that issue as well." President Gibson reminded everyone, "These proceedings have been recorded and will be rebroadcast over the next two weeks on the local cable access station as well as on the internet. On the cable access station it is Chanel 5 of the Time Warner Cable lineup. You can also log on to [kittv.org](http://kittv.org) to see City Council Meetings or the School Board, the Township Trustee Meetings as well as other community events and movies and so forth. There is a link on the City's website and you can also log onto [kittv.org](http://kittv.org). With that, I thank City Council, the people of Tipp City for their time and attention."

**City Manager  
Comments**

Mr. Eggleston informed everyone a petition to amend the Ohio Constitution to legalize medical marijuana has been certified by both the Ohio Attorney General and Ohio Ballot Board. Marijuana Policy Project is seeking 300,000 registered voters by July 6<sup>th</sup> in order to make this on the November ballot.

CR25A base course is being applied. "We still have a way to go, but it is getting better".

Mr. Owen moved to adjourn. Ms. Berbach seconded. Motion carried.

**Adjournment**

Meeting adjourned at 8:04 pm

\_\_\_\_\_  
Joseph Gibson, President of Council

Attest: \_\_\_\_\_  
Janice Bates, Clerk of Council





