

TIPP CITY PARKS ADVISORY BOARD
TIPP CITY, MIAMI COUNTY, OHIO January 11, 2016

Roll Call

Chairman Slagel called the meeting of the Tipp City Parks Advisory Board to order at 7:00 p.m. Members in attendance included: Patrick Hodges, Doug Slagel, Ben Woodruff, Kevin Cox, and Doug Chitwood. Kathy Taylor (Tipp-Monroe Community Services), Jim Asher (City of Tipp City), and Board Secretary Kelly Rowlands were also present. JJ Slanker (Music Festival in City Park), Ryan King (Can't Stop Running, Piqua, OH), Josh Gold (Tipp City Junior Baseball), and Carla Ungerecht (Tipp City Gazette Reporter) were also in attendance.

**Oath of Office -
Doug Slagel,
Patrick Hodges,
and Doug
Chitwood**

Board Secretary Rowlands administered the Oath of Office to Doug Slagel, Patrick Hodges, and Doug Chitwood.

**Election of
Officers –
Chairman & Vice
Chairman**

Mr. Hodges **nominated Mr. Chitwood for Chairman.** Mr. Slagel seconded the motion. Mr. Chitwood accepted the nomination. **Motion passed 5-0.**

Mr. Hodges **nominated Mr. Woodruff for Vice Chairman.** Mr. Slagel seconded the motion. Mr. Woodruff accepted the nomination. **Motion passed 5-0.**

**Approval of
Minutes –
November 9, 2015**

Mr. Hodges **moved to approve the minutes of the November 9, 2015 meeting as written.** Mr. Woodruff seconded the motion. **Motion passed 5-0.**

**New Business
Music Festival in
City Park**

JJ Slanker was in attendance and presented the following information.

Plans are currently underway for this year's Canal Fest. Essentially, the set-up will be the same as last year. The only difference being that the organizers will be running the alcohol booth.

Mr. Hodges commented that he attended the event last year and

it was very successful.

Ms. Slanker responded that the event was a success and that the event ended up in the black.

Mr. Hodges inquired if there were any difficulties or problems last year.

Ms. Slanker stated that there were no real issues. The only hiccup was getting additional lighting for the parking area. It is especially important to have some extra lighting when people are leaving. Last year, 3 of the tower lights were rented for the event, but another customer had an issue, so the towers that were rented were taken away and replaced with some not so good lights.

Mr. Hodges asked Kathy Taylor how Community Services is involved in the event.

Ms. Taylor answered that the Arts Council is still under the umbrella of Tipp-Monroe Community Services. The goal is to get the group out on their own and running independently by April 1st, 2016. Community Services will still be doing certain things for the group since they are open Monday-Friday.

Mr. Cox questioned when the event will be held.

Ms. Slanker responded that the event will take place on June 11th, 2016. The event is always held the second Saturday of June.

Mr. Hodges asked about the time of the event.

Ms. Slanker answered that the gates open around 6pm. The set-up will begin the day before. Getting the fence put up is the biggest part of set-up on Friday. Most of the set-up occurs the morning of the festival.

The actual festival runs from 6pm-10pm, but this year Ms. Slanker plans to ask City Council about running until 11pm. She plans on still telling bands to be off stage by 10pm, but sometimes it is hard getting everyone out of the park by 10:30pm.

Mr. Chitwood inquired about the entertainment at this year's event.

Ms. Slanker stated that Absolute Journey will be performing. Last year was a Queen cover band.

**City Park & Kyle
Park 2016
Projects**

Ms. Taylor assured the Parks Advisory Board that all the proper paperwork will be filled out prior to the event and that insurance information will be obtained.

Mr. Chitwood asked about any special accommodations, such as handicap parking, that would be necessary.

Ms. Slanker responded by saying that there are individuals in charge of the parking area. If attendees can't park close by, there are golf carts on hand to accommodate those in need.

Mr. Slagel moved to approve the use of City Park for the Canal Music Festival event on Saturday, June 11th, 2016.

Mr. Cox seconded the motion. **Motion passed 5-0.**

Mr. Asher explained that the Capital Improvement Budget has been approved and there is a line item for City Park & Kyle Park. There is about \$25,000 available. Previously, the Parks Advisory Board has discussed adding 2 or 3 additional pieces of exercise equipment along the bike trail in Kyle Park. At City Park, it has been discussed to redo one of the stone fireplaces.

Mr. Hodges questioned where the stone fireplace is located.

Mr. Asher answered that the fireplace is located on the north end of the park, near the Pavilions.

One of the stone fireplaces was redone about 3 years ago. The other one is in bad shape.

Mr. Hodges inquired if the fireplaces are used.

Mr. Asher responded that they are used when they are working. But more importantly, the fireplaces are a part of the park history and should be maintained to preserve that history.

Mr. Hodges asked what the cost would be to redo the fireplace.

Mr. Asher stated that it cost about \$4,000 to rebuild the other fireplace.

Mr. Slagel mentioned that it was discussed to repair both fireplaces 3 years ago, but it was decided to just do one at a time to see how it went.

Mr. Chitwood commented that he is concerned about how much

use the fireplaces get at the park, but it would be difficult to track.

Mr. Asher agreed that it is difficult to track usage, but he can tell that they are used some. On weekends you can see that someone has brought charcoal. Or it has been observed that people have started a small fire with just sticks.

Mr. Hodges shared that he is concerned that the fireplaces are isolated from the main park area.

Mr. Asher stated that the fireplaces are close to the Pavilions and that is where individuals would need them for a picnic.

Mr. Chitwood asked if the 2 fireplaces were close to one another.

Mr. Asher answered that they are close to each other. One is close to the one Pavilion and the other is closer to the other Pavilion.

On a side note, Mr. Asher mentioned that the smaller Pavilion is going to be rebuilt in a few years. The hope is to build in some stone pillars and continue with the stone theme.

Mr. Slagel asked if the Pavilion will be similar to what is at Canal Park, but on a larger scale.

Mr. Asher stated that he was correct.

Mr. Chitwood questioned whether there were any of the smaller, mounted type grills in the park.

Mr. Asher answered that there are some scattered throughout City Park. Kyle Park has larger ones located near the shelters. Another one was installed at Canal Lock Park.

Mr. Chitwood commented that it sounded as if the stone fireplaces provide a bit of historical value to the park.

Mr. Asher said that he has had people mention how neat they are and seem to like them.

Mr. Hodges mentioned that the fireplace either needs to be torn down completely or rebuilt, because right now it looks bad.

Mr. Asher explained that right now there is nothing to formally approve. He is just looking for some guidance and ideas on how to spend the money. The stone fireplace rebuild and the pieces of exercise equipment will not use the entire \$25,000 budget, so

**2016
Neighborhood
Park Projects**

there will be money available for additional projects later in the year.

The Parks Advisory Board did however want to go ahead and approve the ideas that have already been mentioned.

Mr. Hodges moved to approve the suggestions of rebuilding the stone fireplace in City Park and purchasing 2-3 additional pieces of exercise equipment for Kyle Park. Mr. Slagel seconded the motion. Motion passed 5-0.

Mr. Hodges suggested that Mr. Asher look for exercise equipment that is designed to work various muscle groups. The attempt should be made to have each piece of equipment work different parts of the body.

Mr. Asher agreed.

There is money in the approved budget for neighborhood park projects. A swing set and pads still need to be purchased for Rosewood Creek. Once that is done, that park will be pretty much complete. Previous discussions have also mentioned adding a decorative fence around the lock in Canal Lock Park. That addition would be for safety purposes.

The Parks Advisory Board liked the idea of the fence and agreed it would help with safety.

Mr. Asher presented an estimate of about \$9,000 for a decorative fence. The swing set for Rosewood Creek would be around \$2,000. City staff would install the swing set and pads.

Mr. Chitwood asked what the approved budget for neighborhood parks is for 2016.

Mr. Asher answered that \$25,000 is available for neighborhood park improvements. So money would be left over.

Mr. Asher mentioned that he would like to move forward pretty quickly with the Rosewood Creek swing set. The goal is to get that installed in the Spring.

Mr. Woodruff moved to approve the purchase of a swing set and pads for Rosewood Creek and a decorative fence for Canal Lock Park. Mr. Chitwood seconded the motion. Motion passed 5-0.

Old Business
**Kyle Park Dog
Park Shelter**

City staff did not get the Dog Park Shelter up this fall as they had hoped. Other projects, such as the baseball and soccer fields, took precedent. Then it got a little too wet, so it was decided to just wait. The canopy was not going to be installed until this Spring anyway. Staff is now planning to install the Dog Park Shelter in March.

**Kyle Park Dog
Park Pavers**

Board Secretary Rowlands explained that City Council needs to approve the Kyle Park Dog Park Pavers. With that being said, the Parks Advisory Board needs to finalize the cost of the pavers.

Mr. Hodges stated that \$20 had been discussed at the last meeting.

Board Secretary Rowlands responded by stating that since \$20 would include a \$3.00 overage from the supplier cost, that a suggestion for the additional money would need to be provided to City Council.

Mr. Asher stated that it could be earmarked to go toward maintaining the Dog Park.

Mr. Hodges commented that discussions from last meeting mentioned the overage going towards the Dog Park.

Mr. Slagel suggested that the overage money could be used to purchase an additional shelter for the other park of the Dog Park.

Mr. Hodges moved to forward a recommendation to City Council to charge \$20 for the Kyle Park Dog Park Pavers and to use the overage to maintain the Kyle Park Dog Park. Mr. Slagel seconded the motion. Motion passed 5-0.

Other Business

Mr. Hodges mentioned that it had been previously discussed to add specific information regarding lines and characters per lines to the Kyle Park Dog Park Paver application and advertisement for the Tippecanews newsletter.

Board Secretary Rowlands stated the information would be added before publication.

Mr. Hodges also shared that a recent article in the Tipp Gazette discussed City Council's interest in providing funding for signage promoting local businesses. The signage would then be installed

**Citizen Comments
on Items Not on
the Agenda**

along the bike trail at Canal Lock Park. This is an idea that had been previously discussed by the Parks Advisory Board.

Ryan King from Can't Stop Running Company in Piqua approached the dais.

Mr. King has been speaking to Mr. Asher via e-mail and it was suggested that Mr. King attend a Parks Advisory Board meeting to address the Board members.

Mr. King would like to use Kyle Park for an event on January 21st, 2016. The store has been holding monthly events called the \$5 5K. Each month the event will move to a different part of the area.

Tonight, Mr. King wants to make sure that there is no conflict and to seek permission to use a parking area. All running will occur on the trail and it is an out and back event.

Runners will start at 6pm. Since the event is after dark, Mr. King was not sure if Kyle Park would have gates that would be locked in the evening. If there are gates, Mr. King is asking if they could be kept open during this event. The total event will be about an hour.

The event is not formal. Runners don't pre-register. There will probably be about 25 participants. Runners will have their own lights and the event will not have much of an impact to the park.

Mr. Hodges asked Mr. King to provide information in writing/e-mail. That way, Tipp-Monroe Community Services could have all the details.

Mr. King stated that it would be no problem to provide the information to Mr. Asher.

Kathy Taylor asked if the event was sponsored through an organization and if they would be able to provide liability insurance to Tipp-Monroe Community Services.

Mr. King responded that the event is sponsored through the Can't Stop Running store and that they would be able to provide the insurance information.

Kathy Taylor also mentioned that participants would need to sign a waiver releasing the City of Tipp City.

Mr. King said that would not be a problem.

Mr. Chitwood asked what part of the trail the group would be using.

Mr. King stated that he thought they would head south for a mile and a half and then head back north.

Further, Mr. Chitwood questioned if the trail would be open that date and time.

Mr. Asher responded that it would be unless there is a significant amount of snow.

Mr. King then asked if the trail is plowed.

Mr. Asher answered that the City of Tipp City does plow the trail.

Montgomery County does not plow the trail, so depending where the runners start; some of the trail might not be plowed.

Mr. King said that the event is pretty informal, so if there is a lot of snow, the event will just be cancelled.

Mr. Woodruff commented that conflicted use won't be a problem. Not in the winter months at 6pm.

The event will probably be held again in Tipp City. The group does this monthly, so the opportunity will arise again.

Mr. Cox moved to approve the use of Kyle Park for the \$5 5K on January 21st, 2016 (pending providing necessary paperwork and liability insurance to Tipp-Monroe Community Services). Mr. Hodges seconded the motion. Motion passed 5-0.

Josh Gold with Tipp City Junior Baseball approached the dais.

Mr. Gold has taken over for Randy Myers.

A kick-off meeting was recently held and Mr. Gold wanted to share some of the items that came up during the meeting.

Tipp City Junior Baseball wants to say thank you for the walkway. They look great and will help attendees get to the fields.

Also, the idea of adding a light to the flag pole was discussed. Code states that at night a flag should have a light on it. This prevents Tipp City Junior Baseball from flying a flag. They just don't have the resources to raise and lower one.

Mr. Gold stated that it was his understanding that the conduit has been run from the flag pole to the garage. Now he just needed to know the process for adding a light.

Mr. Asher suggested contacting the City Engineer.

Mr. Gold also inquired if permits would be needed.

Mr. Asher stated that permits are required.

Tipp City Junior Baseball is also interested in adding dugouts to some of the fields. It gets pretty hot in the summer months and dugouts would help. Right now, it has been discussed to add cinder block dugouts to the fields where the older kids play. Mesh type fencing is being looked at for some of the other fields. Fundraising opportunities are being explored to finish these projects.

Mr. Asher stated that the cinder block dugouts would require permits because they are permanent structures.

Finally, Mr. Gold shared that the topic of having a concession stand was discussed.

Kathy Taylor asked if a concession stand could be built at the park. Since Kyle Park is in a flood plain, can a structure be built?

Mr. Asher commented that he thought since the structure would be considered recreational that it could be done. Once again, permits would be required.

The City of Tipp City would need to be contacted prior to any permanent structure being built in Kyle Park.

Kathy Taylor inquired when registration would start.

Mr. Gold said he thought it was going to start at the beginning of February and run until the first part of March.

**Comments of Park
Advisory Members**

Mr. Hodges wanted everyone to look at the article he shared last month regarding foot golf. Maybe in the Spring it can be discussed further.

Mr. Asher suggested an area in Kyle Park. There is a pretty open area south and west of the baseball diamonds.

Mr. Hodges also mentioned that it would be nice to get the soccer organization involved.

Mr. Slagel asked Mr. Asher if there have been any further discussions or decisions regarding the sprinkler system at Kyle Park.

Mr. Asher responded that there have been no decisions. It is still being discussed.

Mr. Asher added that he did receive an increase in his budget for turf maintenance in Kyle Park. City staff can aerate and seed. Youth soccer would only have to fund irrigation.

Adjournment

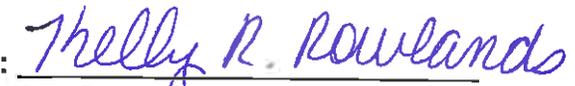
The next meeting will be Monday, March 14, 2016. There being no further business, the meeting adjourned at 7:37 pm on a motion by Mr. Slagel, seconded by Mr. Chitwood and unanimously approved.

APPROVED: _____



Board Chairman

ATTEST: _____



Kelly Rowlands, Recording Secretary