

TIPP CITY WORK SESSION

TIPP CITY, MIAMI COUNTY, OHIO

January 19, 2016

Work Session

The work session began at 7:15 pm. The following Council members were present: Mayor Pat Hale, Carrie Arblaster, John Kessler, Tom Merritt, and Matt Owen. Also attending was City Manager Tim Eggleston, Assistant City Manager/Community and Economic Development Director Brad Vath, Finance Director John Green, Director of Municipal Services and Engineering John Donnelly, Law Director David Caldwell, Police Chief Eric Burris, and Clerk of Council Janice Bates. Reporter Nancy Bowman was also in attendance.

Comprehensive Master
Development Steering
Committee

Mr. Vath reviewed the attached PowerPoint. The hope is this Steering Committee would be advocates for the City. It was suggested by Compass Point, this committee be made up of "fresh faces". Seeking those who had never sat on any other committee such as the recent Zoning Code Review Committee. It was also suggested a smaller group of 7 people to make-up the committee. Staff has reached out to 7 individuals who are interested in serving. Mr. Kessler inquired if it took a while to locate interested participants. Mr. Vath stated it did.

Mayor Hale inquired if the Downtown Partnership was okay with someone from the Restoration District representing them. Mr. Vath added he hadn't spoken with anyone from the Partnership as he followed the suggested guidelines from Compass Point. Mr. Vath stated, the consultant has already begun baseline work by conducting anecdotal surveys. Mr. Kessler stated he was fine of the make-up of the committee. Asking Mr. Owen if he could "take the heat" since he works for another Chamber. Mr. Owen stated, "That's a good point. Should we have 2 Council Members on this committee?" Mayor Hale stated he had no problem with Mr. Owen sitting on the committee. Ms. Arblaster asked Mr. Owen if he felt there needed to be an alternate or second Council representative. Mr. Owen stated he did feel like there should be 2 Council Members on the committee. Ms. Arblaster asked if parameters for the committee were provided. Mr. Vath stated Ms. Moeller suggested 7 members as a "good size". Mr. Eggleston added this will be a "fast moving committee" and those who have committed must be willing to serve. Mr. Merritt added he would also like to see 2 additional residents added to the make-up of the committee. Mr. Merritt added he would volunteer to serve as the second Council representative. Mr. Vath stated Council can amend tonight's agenda and appoint the list as presented and add Mr. Merritt if that is what Council chooses to do. Adding staff can advertise for the remaining two resident openings and fill those at a later date. Council agreed. Mr. Merritt stated he will gladly serve.

Adjournment

Meeting adjourned at 7:30 pm.

Joseph Gibson, President of Council

Attest: _____
Janice Bates, Clerk of Council

TIPP CITY COUNCIL MEETING

TIPP CITY, MIAMI COUNTY, OHIO

January 19, 2016

Council Meeting

The following Council Members answered roll call. Mayor Pat Hale, Carrie Arblaster, John Kessler, Tom Merritt and Matt Owen.

Mayor Hale moved to excuse President Gibson and Ms. Berbach. Ms. Arblaster seconded. Motion carried.

City Staff in attendance include: City Manager Tim Eggleston, Law Director David Caldwell, Assistant City Manager Brad Vath, Finance Director John Green, Director of Municipal Services & Engineering John Donnelly, Police Chief Eric Burris and Clerk of Council Janice Bates.

Guests signing the register include: Thomas Chaney, Darren Soutar, Adian Souar, Aimee Soutar, Sgt. Greg Adkins, Corey Rismiller, Mary Thomas, Todd Soutar, Nick Creech, Stephanie Dickerson, Tony & Johnna Smith, Marc Bayse, Sgt. Connor, Rev. John Hughes, Kelli Rynders, Jeff Perilman, Angela Sandlin and Tanya Burris. Reporters Nancy Bowman, Cecilia Fox and Carla Ungerecht were also in attendance.

Invocation and Pledge of Allegiance

Rev. John Hughes from Skyview Wesleyan gave the Prayer for Guidance. Mayor Hale led the Pledge of Allegiance.

Approval of Agenda

Mayor Hale moved to amend the agenda to add Motion C – a motion to approve the members of the Comprehensive Master Development Plan Steering Committee. Mr. Owen seconded. Motion carried. Mayor Hale moved to approve the amended agenda. Mr. Kessler seconded. Motion carried.

Minutes

1/4/16 Council Meeting

Mr. Kessler moved to approve the minutes of the January 19, 2016 Council Meeting. Ms. Arblaster seconded. Motion carried.

Presentations, Proclamations, & Awards

Mayor Hale and Chief Burris presented Officer Darren Soutar with the 2015 Tipp City Officer of the Year Award.

Ordinances (2nd Reading)

Rezoning 15 N Hyatt Street

An ordinance to amend the zoning code and map attached thereto by changing the zoning of PT IL 428 and part of a vacated alley located at 15 North Hyatt Street from General Business (GB) to two family residential (R2) zoning classification.

City Manager Comments: The property owner has asked that the zoning designation be changed from GB (General Business) to R-2 (Two-Family Residential) Zoning. The R-2 District allows for single family residential homes. The Planning Board has reviewed the request and is recommending that the request be granted.

Mr. Kessler introduced the ordinance and moved for its adoption. Motion passed 5-0. Ordinance 1-16 was declared adopted and Mayor Hale affixed his signature in witness thereto.

Resolutions
Contract with LeVan's
Excavating, Inc.

A resolution authorizing the City Manager to enter into a contract with LeVan's Excavating, Inc. of West Liberty, Ohio for the construction of the Lesher Woods Bike Trail at a cost of \$223,336.25.

City Manager Comments: This moves that project forward so we can get the pathway and we need to get the contract in place so we can get the trees taken down before the Indiana Bat comes.

Mr. Kessler sponsored the resolution and moved for its adoption. Mayor Hale seconded. Mr. Kessler stated, "A lot of people question the Indiana Bat and I know Ms. Phyllis Hale has spoken to Council, but it is an endangered species, and it does use Shaggy Bark and other bark trees to sleep in, so we need to eliminate that habitat before they get here. Our wildlife and fauna are depleting, this prevents us from contributing to that problem". Motion passed 5-0. Resolution 1-16 was declared adopted and Mayor Hale affixed his signature in witness thereto.

Miami County Hazardous
Materials & Miami
County Emergency
Management Agency
Contract

A resolution approving the City's financial participation in the Miami County Hazardous Materials (HAZ-MAT) Program under the auspices of the Miami County Emergency Management Agency (EMA) and authorizing the City Manager to execute a memorandum of understanding with the Miami County Commission and the Cities of Piqua and Troy governing such participation.

City Manager Comments: This is our yearly contract, this does include a slight increase for the services that have been in place since 2007. This is something that is on-going and we are asking this be passed tonight.

Mr. Kessler sponsored the resolution and moved for its adoption. Mr. Owen seconded. Motion passed 5-0. Resolution 2-16 was declared adopted and Mayor Hale affixed his signature in witness thereto.

Resolution of Necessity –
Sidewalk Replacement
Program

A resolution of necessity for improvement on various streets upon the addresses attached to replace sidewalk, curb and gutter and driveway approaches where necessary.

City Manager Comments: This resolution authorizes the City to move ahead with the sidewalk program that we have done each year. Staff has determined the sidewalk, curb and gutter and drive approach that is determined to be poor or failing. We will send a letter to the property owner who will then have thirty (30) days to respond as to if they want us to do it or whether they want a contractor to do it. After that thirty (30) days, the City will then send them a letter indicating what they are going to be assessed to have that work done. We are hoping one that starts, this project will be completed by July 1. We are asking the resolution be passed and authorize us to go ahead with the project.

Mr. Owen sponsored the resolution and moved for its adoption. Mr. Kessler seconded. Mr. Merritt asked what a homeowner should expect to pay for the repairs if the City were to do those repairs for them. Ms. Arblaster stated, "It varied based on the spreadsheet". Mayor Hale asked Mr. Donnelly to provide additional information on the matter. Mr. Donnelly stated, "We have estimated \$9.00/sq foot for a sidewalk, and we have estimated \$10.50/sq foot for the driveway approaches. Once the bids come in, it will be

calculated out". Mr. Eggleston added based on averages, the typical cost was \$400. Mr. Kessler inquired if residents were required to have a contractor do that work for them or if they could do that work themselves. Mr. Donnelly stated he would need to look into that and provide information back to Council. Ms. Arblaster asked about families who could not pay for these costs up front, "What is the contingency plan for families who might need some time to pay? Is there a hard time limit that the City can work with them on"? Mr. Donnelly replied this resolution authorizes the costs to be assessed to their real estate taxes rather than being paid in one lump sums. Mayor Hale added this would then be spread out over 10 years. Mr. Merritt inquired if the City identifies a particular neighborhood for the repairs. Mr. Donnelly stated, "In this particular instance, yes it was a neighborhood, and we have criteria laid out in our Engineering Rules and Regulations that if there is a gap of x amount of inches then that portion of the sidewalk would be slated for replacement. We do try to keep it neighborhood specific". Motion passed 5-0. Resolution 3-16 was declared adopted and Mayor Hale affixed his signature in witness thereto.

Purchase of one vehicle
for the Police
Department

A resolution authorizing the City Manager to purchase one vehicle for the Police Department from Statewide Ford of Van Wert, Ohio through the State of Ohio Cooperative Purchasing Plan at a cost not to exceed \$27,173.00

City Manager Comments: This is to replace a vehicle that we are filtering down. We purchase one vehicle per year from our capital program. We are replacing one vehicle which will become the D.A.R.E. vehicle. We are shifting two or three vehicles in the process. Once we get the vehicle, we will be coming back to Council with a resolution to dispose of which ever vehicle we chose to get rid of.

Mr. Kessler sponsored the resolution and moved for its adoption. Mr. Owen seconded. Motion passed 5-0. Resolution 4-16 was declared adopted and Mayor Hale affixed his signature in witness thereto.

Ordinances
(1st Reading)
Amending 2016
Appropriations

An ordinance amending 2016 appropriations and modifying the annual operating budget as a result of this action.

City Manager Comments: Due to negotiations with the appropriations on CR25A, we have to amend the budget to be able to meet our obligations because they go beyond what we initially thought we were going to pay. We are asking we are able to amend the budget to close this appropriation out. This was for the Borchers property that was discussed with Council.

Mr. Kessler introduced the ordinance.

Motions
Attendance Awards

A motion granting attendance awards to full-time employees who worked the entire calendar year and who used 8 hours or less of sick leave in 2015.

City Manager Comments: This is our yearly bonus.

Ms. Arblaster moved to approve. Mr. Kessler seconded. Motion carried.

Correcting Mark Hartman's BZA Appointment term

A motion amending the term of Mark Hartman's appointment to the Board of Zoning Appeals from December 31, 2018 to the correct term date expiring on December 31, 2017.

City Manager Comments: Correcting a typo.

Mr. Kessler moved to approve. Mr. Owen seconded. Motion carried.

To remove the Comprehensive Master Development Plan from being tabled.

A motion to remove the Comprehensive Master Development Steering Committee from being tabled.

Mr. Kessler moved to remove the Comprehensive Master Development Steering Committee from being tabled. Ms. Arblaster seconded. Motion carried.

Amending the Comprehensive Master Development Steering Committee – to include four additional appointments

A motion to amend the Comprehensive Master Development Steering Committee to include a representative from the Downtown Tipp City Partnership, 2 additional residents, and Council Member Merritt.

Mayor Hale moved to approve the amended Comprehensive Master Development Plan to include a representative from the Downtown Tipp City Partnership, 2 additional residents, and Council Member Merritt. Mr. Kessler seconded. Motion carried.

Approving the Comprehensive Master Development Steering Committee

A motion to approve the members for the Steering Committee to include Council Member Owen, Council Member Merritt, Planning Board Member Andrew Thornberry, 2 business owners to include Art Chin and Matt Timmer, Restoration District Member – Vonda Alberson and 2 residents; Ron Re' and Christy Butera with 2 additional residents and a potential representative from the Downtown Tipp City Partnership.

Mayor Hale moved to approve the appointments to the Steering Committee as a slate. Mr. Kessler seconded. Motion carried.

Miscellaneous

There were none.

Citizen Comments on Items not on the Agenda

There were none.

Councilmember Comments

Ms. Arblaster wished everyone a Happy Martin Luther King Jr. Day. "It is probably one of my favorite holidays. As a national day of service, I was home with my children instructing them in the ways of Martin Luther King Jr. I hope everyone had a great day and does indeed remember the contribution that Dr. King made to our country".

Mr. Owen informed everyone of upcoming events. "The Tipp Chamber of Commerce is hosting a Business After Hours on January 28th at Studio 14 begins at 5:00 pm. Also I want to remind everybody this Friday, January 22nd at 6:30 pm at Hobart Arena, the Don't Stop Believin' Charity Concert supporting our local Pink Ribbon Girls. It will feature 7th Street and the Menus tickets are available online at hobartarena.com. All the proceeds will benefit our local Pink Ribbon Girls.

**City Manager
Comments**

Mr. Merritt wished to recognize and thank Officer Soutar for his service and to congratulate him on being named Officer of the Year. "Especially in light of the way it seems that Police Officers are being represented and treated in the media. To be able to recognize exemplary Officer such as Officer Soutar, it is a real privilege for me, in my career, I've had the opportunity to work with a lot of Police Officers, and without exception, they are upstanding people. I am privileged to be part of that ceremony.

Mr. Kessler also thanked Officer Soutar for his work on the heroin epidemic that is rampant in this area. "I know it is difficult for him and I appreciate his work. For those of you who wondered where winter was, well it's here!" Mr. Kessler reminded everyone to dress in layers and to be careful.

Mayor Hale stated he already had the opportunity to congratulate Officer Soutar. Adding, "We are lucky to live in a community where we are so safe with such great Police, Fire and EMS Departments. The City's staff, as the award showed tonight, we have so many dedicated people who work here who've taken one day of sick leave for an entire year is pretty unheard of in today's society. Next Friday, we have the ribbon cutting at 2:00 pm at the Kettering Medical Center Orthopedic Center. I am excited about that happening. We also have coming up, Valentine's Day. We talk about shopping Downtown and that's not just for Christmas. You need to shop in Tipp City all year long. Whether that is Christmas or whatever the holiday. The Friday before Valentine's Day is the Chocolate Walk, on February 5th. There aren't many tickets for that event left".

Mr. Eggleston informed everyone the US Supreme Court is to decide if user fair share fees are constitutional. HB 56 is expected to be signed by Governor Kasich. The bill prohibits employers asking employees felony convictions at the time the application is submitted.

It is our understanding that the central collection of taxes will be coming up again this year. Most states have gone through this method of collection and it does have an unpleasant outcome for municipalities.

Staff will be placing an ad this week seeking individuals who will be interested in being appointed to the Charter Review Committee. Applications must be submitted no later than February 11th by 4:00 pm. Council will then appoint members at the February 16th Council Meeting.

The City has received a letter from OPWC that is has been approved for \$200,000 for slip lining sanitary sewers and manhole repairs throughout the City. The project will begin sometime after July 1st.

On March 5th in the basement of the Monroe Township Offices, the Optimists will hold their 2nd Annual Chili Cook-off and Silent Auction. The event supports various educational programs in the community.

July 4th falls on a Monday this year. "Would Council like the fireworks on the 4th or on Saturday the 2nd or Sunday the 3rd? Also a rain date would need to be determined. However, this rain date cannot be between July 1 and July 7th". Mr. Owen mentioned the 175th Committee is beginning the City Park Celebration again this year. "Schedule-wise, July 4th isn't going to fall on an

appropriate day for us all of the time. I would like to see it on a Saturday, if we could possibly do it or Sunday. Because we are going to continue to activities of games and music and entertainment at the park as well". Mr. Eggleston added "Those are the dates we have available at this point. We get the contract, and get those dates locked in, but there is also that rare occasion there might be a rain date that requires them to be rescheduled. Whether Council would like that to be Mum Festival or Labor Day". Mr. Owen stated, "I'm not trying to persuade anyone, I'm just saying we are going to try to continue this effort. Years ago Tipp City used to have an Independence Day Celebration down at the park and we are trying to....we rejuvenated it under the 175th, and we want to try to keep it going in the future". Mr. Merritt inquired the conflict with having the fireworks on Monday. Mr. Owen replied, "I don't think there would be because it is the holiday, I just would imagine that sense the fireworks are late, most people go back to work the next day. We would adjust to whatever the City decided to do. If it is going to be that Monday, then we will plan for that Monday". Mr. Merritt added he likes to have it on "the day". Mr. Owen stated, "The plan is to still have the activities in the Park, followed by everyone moving to the stadium and watching fireworks". Mr. Kessler added he would also like to see the fireworks on the 4th. Adding, "We move all of the other holidays around so much, I think that is the one that should remain the same". Mr. Merritt added changing the date of the fireworks could also insight some confusion as to when they are actually being held. Ms. Arblaster stated she didn't have a strong opinion either way. Mayor Hale stated he would prefer to have them on the 4th as well. Mr. Eggleston asked Council to choose an alternate date. Mr. Kessler stated he liked the idea of having them around the Mum Festival. Mr. Eggleston stated other communities try to do it around Labor Day or some other festival. Mr. Kessler suggested Council not choose a rain date and use that toward next years' show. Council agreed and asked Mr. Eggleston if the vendor will approve, the "Bigger Boom in 2017".

Adjournment

Mr. Owen moved to adjourn. Mr. Kessler seconded. Motion carried.

Meeting adjourned at 8:13 pm.

Joseph Gibson, President of Council

Attest: _____
Janice Bates, Clerk of Council



