

February 11, 2015

Chairman Tom DeRoss pro-tem called the meeting of the Tipp City Tree Board to order on Wednesday, February 11, 2015 at 5:15 pm. Other Board members in attendance included: Joanna Pittenger and Adam Blake. Also in attendance were City Park/Street Superintendent, Jim Asher and Board Secretary, Kimberly Patterson.

Citizens signing the register: There were none.

Election of Officers

Mr. Blake **moved to nominate Mr. DeRoss as Chairman of the Tree Board and Mrs. Pittenger as Vice Chairman of the Tree Board**, seconded by Mrs. Pittenger. **Motion carried.**
Ayes: Blake, Pittenger and DeRoss. Nays: None.

Minutes

Chairman DeRoss asked for discussion. Being no further discussion, Mrs. Pittenger **moved to approve the October 8, 2014 meeting minutes as written**, seconded by Mr. Blake and unanimously approved. **Motion carried.**

Items Not on the Agenda

There were none.

New Business

The following removal requests were approved:

- 413 S. First St. – maple
- 229 S. Second St.- silver maple
- 111 W. Dow St.- Bradford Pear
- 239 S. Second St.- Priority to be determined by Staff
- 301 N. Hyatt St.- Ash
- 21 E. Walnut St. – TREE ALREADY REMOVED

The following planting requests were approved:

- 334 S. Second St- Small Red Maple 5' – 10' north of where tree was removed
- 250 N. Second St. – species open
- 328 N. Third St. – Patriot Elm
- 515 W. Broadway – Honey Locust Imperial

The following request required further review:

- 305 S. Third St. – REQUESTED: Removal of tree by City and Plant 2 Maples trees (Norwegian or Pacific) by City

Decision by Board was not to remove larger tree; not dead or dangerous only raising sidewalk slightly. Will REVISIT smaller tree in the spring of 2015 to see if dying.

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Tree Board 2015 Plan- Plan Events

TIPP CITY TREE BOARD 2015 PLAN

- Continue review of Planting and Removal applications from property holders
- Continuation of Favorite Tree Story
- Tree Pruning:
 - Set up a training/informational session for a community wide tree owner's awareness program; new tree and mature tree pruning. Also include education on property owner dead wooding; when and how.

Board members discussed possibly run through Community Services; KIT-TV video tape to run on local television channel and/or provide a free video rental of the event. on a Saturday morning at Kyle Park from 9-10 a.m. in May. Mrs. Patterson to confirm with Community Services. Information could be put in utility bills.

- City Staff: New Tree and Mature Tree pruning training.
- Update Ash Inventory, present to City Council and apply for grant funds for removal/replacement when available.

Board Members requested that Mrs. Patterson inquire with Mrs. Bates to confirm if report had been submitted to City Council in 2014. If not will confirm with City Manager as to whether or not a representative from the Tree Board would be required to attend the Council meeting to give report. Board Members concurred to submit an Ash tree inventory annually submitted to City Council.

- Recommend trees for replacement using Species Diversity Plan (10-20-30 [Species-Genus-Family]).
- Recommend \$5,000 increase in annual budget for replacement of trees.

Mr. Asher to look to verify \$5,000 was included in budget for 2015.

- Create and implement replanting strategy.

Mr. Asher was to keep the Board updated to any funds that would be available through grants; which were tough to obtain due to the overwhelming demand of Ash tree

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removal state wide. Chairman DeRoss stated that the intention was to plant smart and implement what was learned at Tree Academy.

- Promote Arbor Day, April 24
 - Plant a tree; location to be at Rosewood Creek.

Mr. Asher noted that park equipment would also be installed in 2015 so more shade trees would complement the equipment improvement.

- Coloring contest for second graders.

Board Members requested that Mrs. Patterson to contact Wendy Van Buren for contest poster. Mrs. Pittenger will obtain gift cards from Cairn's Toys: first place \$20, second prize \$10. Mrs. Patterson to contact school representatives and to make copies for the school and distribute to school by end of March with a contest deadline of April 3rd; Board members will determine winner at their April 8th meeting.

- Distribute saplings at elementary school for first graders.

Mrs. Patterson to order 250 prepackaged "Buckeye" saplings to have delivered by April 21st; Mrs. Patterson to get with Mrs. Pittenger in regards to distributing at the school.

- Meet standards for 32nd Tree City USA and Growth Award

Board Members discussed what needed to be considered to obtain the Growth Award for 2015. Mr. Blake recommended reaching out to the Downtown Partnership or Arts Counsel regarding an Arbor themed event.

It was noted that the community wide pruning training would suffice the community event category.

- Promote continuing education for Board members and attend ODNR Conferences/other regional meetings.
- Project: Label trees at Aquatic Center/City Park (possibly an Eagle Scout project or Environmental-Horticultural Class-High School or CTC- possibilities)

2015 Tree City USA Awards – Wyoming Civic Center

Board Members discussed attending the April 17, 2015 Tree City USA Awards to be held in Wyoming. Mrs. Patterson noted that she had contacted Wendy Van Buren and inquired how to register; Mrs. Van Buren had stated that an official invitation would be

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distributed in March. Mrs. Patterson will contact the Board and City County when the official invitation has arrived to verify attendance via email.

Old Business

Co. Rd. 25A- tree planting recommendations

Board members set a special meeting date of February 18, 2015 at 4:00 p.m. to discuss the County Road 25A project and tree recommendations.

Miscellaneous

197 Kiser Dr. – Letter of gratitude to Tree Board

Mrs. Patterson stated that on November 3, 2014 a letter was received from Mark and Nancy Starcher that stated that following:

"Just wanted to send a quick note to say thank you for our three new curb lawn trees that were recently planted. We were very pleased to have them planted so quickly after our request!"

Board Members would like to send Mr. Blake and Mrs. Patterson to Tree Academy in 2015.

Board Members discussed a memorial tree that died that was purchased for Dick Bird, Class of 1954 located at the City Park had died and asked Mr. Asher if the tree was scheduled for replacement. Mr. Asher stated that the Red Maple tree was originally planted in 2012 and was on the schedule to be replaced.

Adjournment

Chairman DeRoss asked for further discussion or comments. There being none, Mrs. Pittenger **moved for adjournment**, seconded by Mr. Blake and unanimously approved. **Motion carried.** Meeting adjourned at 6:35 p.m.

APPROVED: _____


Board Chairman, Thomas DeRoss

ATTEST: _____


Kimberly Patterson, Board Secretary