

TIPP CITY WORK SESSION

TIPP CITY, MIAMI COUNTY, OHIO

August 3, 2015

Work Session

The work session began at 7:00 pm. The following Council members were present: President Joe Gibson, Mayor Pat Hale, Katie Berbach, Dee Gillis, John Kessler and Matt Owen. Also attending was City Manager Tim Eggleston, Assistant City Manager Brad Vath, Law Director David Caldwell, City Engineer John Donnelly, Fire Chief Steve Kessler and Clerk of Council Janice Bates. Reporters Carla Ungerecht and Cecilia Fox were also in attendance.

**Novus Agenda –
Paperless Packets
Update & Training**

Clerk of Council Janice Bates presented Council with information regarding the new paperless Council packet software and log-in information. Ms. Bates informed Council agendas and backup documentation will be compiled into one single document and accessed via the Novus agenda website. Council can search agenda items by date, and the newest meeting documents will be listed first. Ms. Bates informed Council they could use their own device or use a City owned iPad as all information will be stored in the cloud. Mr. Kessler stated he would be using a City device. President Gibson inquired if personal devices would be susceptible to public record request.

Mr. Caldwell stated personal devices are not subject to public record requests. The packets and notes contained therein are stored in the cloud and City staff would have access to them via the server if a request is made.

President Gibson inquired when the transition to would be complete. Ms. Bates stated the goal is to be completely paperless by October. Ms. Bates added there will be several training opportunities and reduction in packets to ensure Council is comfortable with the transition.

Ms. Bates also informed Council that the agenda and entire packet will be available for residents and the press. The press has already received the log-in information. Staff will begin promoting the web address to residents as well. Additionally, the number of paper agendas at the sign-in table will be reduced. There will now be a QR Code with the agenda and people can scan the code and the agenda will appear on their smartphone. This same QR Code appears on the monitor in the lobby. Mayor Hale inquired when Council and residents will receive the packet. Ms. Bates stated both will have access to the packet at the same time.

Adjournment

Meeting adjourned at 7:38 pm.

Joseph Gibson, President of Council

Attest: _____
Janice Bates, Clerk of Council

TIPP CITY COUNCIL MEETING

TIPP CITY, MIAMI COUNTY, OHIO

August 3, 2015

Council Meeting

The following Council Members answered roll call. President Joe Gibson, Mayor Pat Hale, Katie Berbach, Dee Gillis, John Kessler and Matt Owen.

Mayor Hale moved to excuse Mr. McDermott. Mr. Kessler seconded. Motion carried.

City Staff in attendance include: City Manager Tim Eggleston, Law Director David Caldwell, Assistant City Manager Brad Vath, City Engineer John Donnelly, Police Sergeant Nick Creech, Fire Chief Steve Kessler and Clerk of Council Janice Bates.

Guests signing the register include: Thomas Chaney, Brian Reinicke and Sergeant Nick Creech. Reporters, Carla Ungerecht, Nancy Bowman and Cecilia Fox were also in attendance.

Invocation and Pledge of Allegiance

Pastor Brian Reinicke from Tipp City Church of the Nazarene gave the Prayer for Guidance. President Gibson led the Pledge of Allegiance.

Approval of Agenda

Mr. Kessler moved to approve the agenda. Ms. Berbach seconded. Motion carried.

Minutes

7/20/15 Pre Meeting Work Session

Mr. Owen moved to approve the minutes of the July 20, 2015 Pre-Meeting Work Session. Mr. Kessler seconded. President Gibson moved to amend the minutes on page 1 paragraph beginning "Mr. Owen...." 5th line to correct the typo from site to cite. Mr. Owen seconded. Motion carried. A vote was taken on the amended minutes. Amended minutes were approved 6-0.

7/20/15 Council Meeting

Ms. Gillis moved to approve the minutes of the July 20, 2015 Council Meeting. Mayor Hale seconded. President Gibson moved for the following amendments – page 9 Council Member Comments – President Gibson’s Comments: 1). 7th Line Correct “We really appreciate your patience. The way which you present items is easy to follow and it is easy for residents can benefit from that as well. TO “We really appreciate your patience. The way you present items is easy to follow and it is easy for residents as well. 2). Correct Aim for a Cure to Aiming for a Cure. 3). Correct Littlest Mum to Little Miss Mum. Mr. Owen seconded. Motion carried. A vote was taken on the amended minutes. Amended minutes were approved 6-0.

Presentations, Proclamations, & Awards

There were none.

Ordinances (2nd Reading)

2014 Sidewalk Improvement Program - Assessments

An ordinance levying special assessments for the construction of curbs, gutters, sidewalks and driveway approaches in conjunction with the 2014 Sidewalk Improvement Program within the City of Tipp City, Ohio.

City Manager Comments: This ordinance was passed after every special assessment whereby individuals haven’t paid their assessment due to the

Waste Management
Contract Extension

amount that is due. This will allow them to invoice giving them 30 days to pay the full amount over 10 annual installments at 3.5% interest. This ordinance directs the Clerk of Council to certify the uncollected assessments and have the County Auditor place the uncollected amounts on the tax duplicate. Staff is recommending the ordinance be adopted as written.

Mr. Owen introduced the ordinance and moved for its adoption. Motion passed 6-0. Ordinance 32-15 was declared adopted and President Gibson affixed his signature in witness thereto.

An ordinance to authorize the extension of a franchise, approval of a permit and the execution of a contract with Waste Management of Ohio, Inc. for the collection and disposal of solid waste, recyclables, and yard waste from residential properties pursuant to Section 55.12 of the Codified Ordinances of Tipp City, Ohio for a one year period commencing October 1, 2015.

City Manager Comments: This ordinance authorizes the Municipal Manager to sign a one (1) year extension. Council remembers at their April 20, 2015 Study Session the rates were discussed and agreed upon. The fees also reflect the reduction of the county's tipping fee of \$0.39 which was reduced this year.

- Standard Rate - Increased from \$20.06 to \$20.67 (dif. of \$0.61)
- Low Volume Rate - Increased from \$13.15 to \$13.56 (dif. of \$0.51)
- 1 Yard Containers - Increased from \$22.85 to \$23.42 (dif. of \$0.57)
- 2 Yard Containers - Increased from \$34.06 to \$34.91 (dif. of \$0.85)
- 4 Yard Containers - Increased from \$59.76 to \$61.25 (dif. of \$1.49)
- 6 Yard Containers - Increased from \$92.86 to \$95.18 (dif. of \$2.32)
- 8 Yard Containers - Increased from \$118.42 to \$121.38 (dif. of \$2.96)
- 35 Gallon carts - Remain the same at \$2.00 per month
- 96 Gallon Carts - Remain the same at \$3.00 per month
- Low Volume Bags - Remain the same at \$2.16 a bag

The contract extension would take effect on October 1, 2015. Staff is recommending adoption of the ordinance as written.

Ms. Gillis introduced the ordinance and moved for its adoption. Motion passed 6-0. President Gibson stated this is the final year of a multi-year contract. The next term is subject to renegotiation. Mr. Eggleston stated we have one year left on the contract, then it will be up for rebid. Ordinance 33-15 was declared adopted and President Gibson affixed his signature in witness thereto

Modifying Code Section
55.29

An ordinance modifying code section 55.29 of the Tipp City, Ohio Code of Ordinances.

City Manager Comments: This will place the previously given rates into the codified ordinances. We will need to update Chapter 55 Garbage and Refuse, specifically Section 55.29 Municipal Billing Provisions. This is in

conjunction with the previous ordinance. Staff is recommending adoption of the ordinance as written.

President Gibson stated "For the record, Mr. McDermott introduced this at the last meeting and had been excused from tonight's proceedings and is not here, is there another Council Member wishing to reintroduce the measure"? Mr. Kessler re-introduced ordinance and moved for its adoption. Motion passed 6-0. Ordinance 34-15 was declared adopted and President Gibson affixed his signature in witness thereto.

Resolutions

There were none.

**Ordinances
(1st Reading)
Rezoning of 3311 S
CR25A**

An ordinance to amend the zoning code and the map attached thereto by changing the zoning of +/- 1.619 acres (Inlot 4158) located at 3311 South CR25A from HB (Highway Business) interim zoning to HB (Highway Business) zoning classification.

City Manager Comments: The passage of this ordinance to the second reading will also allow for a public hearing for August 17th to hear public comment. This was brought in as a temporary zoning for Highway Business (HB). Upon recommendation of the Planning Board, at their July 12th meeting, we are asking Council to move forward with the permanent zoning of the property.

Mr. Kessler introduced the ordinance.

Motions

There were none.

Miscellaneous

There were none.

**Citizen Comments on
Items not on the
Agenda**

There were none.

**Councilmember
Comments**

Ms. Gillis had nothing additional.

Mr. Owen had nothing additional.

Ms. Berbach had nothing additional.

Mr. Kessler had reminded everyone school would be starting soon and to drive carefully and to watch for the kids walking to school. Mr. Kessler also reminded everyone the Miami County Fair will be beginning soon.

Mayor Hale stated he attended the APPA conference in Washington D.C. last week. While there he met with seven Congressmen and participated in several other meetings. Mayor Hale stated he will fill Council in with additional details at a later date. "As you know President Obama announced a new CO2 Omissions Bill today. I want to wait and get OMEA's thoughts on the new bill and report on everything at once". Mayor Hale informed everyone he will be attending the AMP conference at the end of September. Mayor Hale stated one additional elected official can join him. If any Council Member has

an interest in attending, please let Janice know. Mayor Hale stated the Community Band will be performing Friday evening in celebration of their 35th year. Mayor Hale asked when the new Deputy Utility Director will be hired and hoped it will be soon. Adding there has been discussion of solar opportunities and I would like this person to take a look at those options.

**City Manager
Comments**

President Gibson reminded everyone the Mum Festival will be coming up the last weekend in September. Volunteers are welcome. President Gibson informed everyone that he and the Law Director have been meeting to discuss ways to improve the Council procedures and Council rules. If there are any comments or suggestions about the process, the order which we do business, please feel free to let me or any other Council Member know.

Mr. Eggleston stated water tower #2 off Kinna Drive has been completed. A few "punchlist" items remain.

Staff is preparing a resolution to award the CR25A contract for the August 17th Council meeting. Staff is also in the process of finalizing CIP projects. Cedar Grove is currently working on their storm water protection plan. The offsite plans have already signed off on and the 21 day notice has been published. Which means offsite work will official begin on August 24th. I recently met with representatives of Ohio Magazine and talked about Tipp City as we are one of the communities they are considering writing an article about and hopefully we are the one they select.

President Gibson added Tipp City was recently listed in a periodical as one of the most beautiful small towns in which to live.

Adjournment

Mr. Kessler moved to adjourn. Ms. Berbach seconded. Motion carried.

Meeting adjourned at 7:53 pm.

Joseph Gibson, President of Council

Attest: _____
Janice Bates, Clerk of Council



