

TIPP CITY WORK SESSION

TIPP CITY, MIAMI COUNTY, OHIO

June 16, 2014

Work Session

The Work Session began at 7:15 pm. The following Council members were present: President Joseph Gibson, Mayor Pat Hale, Dee Gillis, John Kessler, Mike McDermott and Matt Owen. Also attending was: Finance Director John Green, Law Director David Caldwell, Utilities Director Christy Butera, Police Chief Eric Burris, Fire Chief Steve Kessler, Facilities/IT Director Doug Arnold and Clerk of Council Janice Bates. Reporters Carla Ungerecht and Cecilia Fox were also in attendance.

Others in attendance include: Todd Poeppelmeier, Daniel Tilley and David Wirth

Government Center Roof Repairs

Facilities Director Doug Arnold reviewed the attached PowerPoint with Council and asked if they had any questions. Mayor Hale inquired what a membrane roof is. Todd Poeppelmeier of Design-Build Solutions, Inc. replied it is an aluminum coating which will help with cooling costs. The rubberized products are important for reinforcement. President Gibson inquired if gravel would be included as part of the repairs. Mr. Poeppelmeier replied no. President Gibson inquired if it would be feasible to consider a pitched roof. Mr. Arnold replied the internal structural walls are capable of handling the additional weight of a pitched roof; however in order for the roof to be in compliance with new building standards, the cost would be in excess of \$600,000 not including the Police Department. It is cost prohibitive to pursue a pitched roof.

Mr. McDermott inquired if the materials selected to repair the current roof would be adding additional weight since it will not be a complete tear-off. Mr. Arnold replied this process will not be adding additional weight to the roof.

Mr. Green informed Council there is a Resolution on tonight's agenda approving the contract. President Gibson asked would this project be completed this year. Mr. Arnold replied with the Resolution being on tonight's agenda, we hope to be on the company's schedule in late July to mid-August.

Adjournment

Meeting adjourned at 7:30 pm

Joseph Gibson, President of Council

Attest: _____
Janice Bates, Clerk of Council

TIPP CITY COUNCIL MEETING

TIPP CITY, MIAMI COUNTY, OHIO

June 16, 2014

Council Meeting

City Staff in attendance include: Acting City Manager/Finance Director John Green, Law Director David Caldwell, Utilities Director Christy Butera, Police Chief Eric Burris, Fire Chief Steve Kessler, Facilities/IT Director Doug Arnold and Clerk of Council Janice Bates.

President Gibson moved to excuse Ms. Berbach from the meeting. Ms. Gillis seconded. Motion carried.

Guests signing the register include: Daniel Toppel, Todd Poepelmeier, Rev. Gary Boggs, Anne Oliss and David Wirth. Reporters Carla Ungerecht, Nancy Bowman and Cecilia Fox were also in attendance.

Invocation and Pledge of Allegiance

Reverend Gary Boggs from First Baptist Church gave the Prayer for Guidance. President Gibson led the Pledge of Allegiance.

**Minutes
6/2/14 Study Session**

Mr. McDermott moved to approve the minutes of the June 2, 2014 Pre-Meeting Study Session. Mayor Hale seconded. Motion passed 6-0.

6/2/14 Council Meeting

Mr. Kessler moved to approve the minutes of the June 2, 2014 Council Meeting. Mr. Owen seconded. Motion passed 6-0.

**Presentations,
Proclamations, &
Awards**

There were none.

**Ordinances
(2nd Reading)**

There were none.

**Ordinances
(1st Reading)**

An ordinance amending 2014 appropriations, modifying the annual operating budget as a result of this action and declaring an emergency.

**Amending 2014
Appropriations -
Emergency**

City Manager Comments: This ordinance will appropriate \$170,000 in the Electric Fund for the replacement of two Electric Department Vehicles that were declared total losses by our insurance provider following the flood damage on May 21st. The City has located a bucket truck on State Contract which is immediately available. City staff requests this ordinance be passed as an emergency to pursue the purchase of the bucket truck. President Gibson inquired of Law Director Caldwell five affirmative votes are required to be adopted and would be effective immediately. Mr. Caldwell replied that was correct.

President Gibson sponsored the ordinance stating it is appropriate to act on an emergency basis to ensure the vehicles meet the needs of the residents and moved for its adoption. Mayor Hale seconded. Motion passed 6-0. Ordinance 15-14 was declared adopted and President Gibson affixed his signature in witness thereto.

**Modifying Code Section
§52.02 (F) regarding
Sewer Rates and Charges**

An ordinance modifying Code Section §52.02 (F) of the Tipp City, Ohio Code of Ordinances regarding Sewer Rates and Charges.

City Manager Comments: This ordinance would eliminate the current Summer Sewer Credit process and would permit the installation of an irrigation or second water meter for those residents or business who wish to not pay for sewer and wastewater treatment charges for external watering usage. If this ordinance passes, Council will have to modify the City's Schedule of Fee's ordinance (11-09) to include the cost for the meter and the inspection fee later this summer. Private property owners would be responsible to have a licensed plumber do all the required plumbing modifications, install a backflow preventer, obtain a Miami County plumbing inspection, and perform the annual backflow prevention test. The City would physically "set" the meter into the meter yoke that the private property owner's plumber installs. It will take approximately 30-60 days to have the programming updates made to our utility billing system. Staff is recommending this ordinance would become effective at the end of the current season and become effective on December 1, 2014.

Mr. Kessler sponsored the ordinance.

Resolutions

Purchase Single Axle
Dump Truck Cab and
Chassis – Stoops
Freightliner, Inc.

A resolution authorizing the City Manager to purchase a 2.5 ton single axle dump truck can and chassis for the Street Department from Stoops Freightliner of Dayton, Ohio for a cost of \$73,623.

City Manager Comments: This resolution would authorize the City Manager to purchase a 2.5 ton single axle dump truck cab and chassis from Stoops Freightliner. Three bids were received and Stoops was the lowest and best bid at \$73,623. This expenditure was included in the 5-year Capital Improvement Plan and the 2014 operating budget. The Street Department's 1999 2.5 ton dump truck will be subsequently sold on GovDeals when the new truck arrives and is placed in service.

Mr. McDermott sponsored the resolution and moved for its adoption. Mr. Kessler seconded. Motion passed 6-0. Resolution 31-14 was declared adopted and President Gibson affixed his signature in witness thereto.

Purchase Dump Truck
Bed & Snow Plow –
Henderson Equipment

A resolution authorizing the City Manager to purchase a dump bed including hydraulics, and snow plow for the Street Department from Henderson Equipment of Bucyrus, Ohio for a cost of \$59,935.

City Manager Comments: This resolution is companion to the last piece of legislation and will authorize the City Manager to purchase the dump bed, hydraulics and show plow to be placed on the 2.5 ton single axle dump truck cab and chassis. Three bids were received for this equipment package. The apparent lowest bidder was non-responsive and not in full compliance with the bid specifications. Thus the "lowest and best" bidder is Henderson Equipment of Bucyrus at a cost of \$59,935.

Mr. Owen sponsored the resolution and moved for its adoption. Ms. Gillis seconded. Mr. Kessler inquired if the old snow plow can be used on the new truck. Mr. Green stated this question has not been posed to the Street Superintendent, however the snow plows are also damaged and require replacement. Plows often see the worst of the wear on the equipment. Mr. Green added placing the old plow on a new truck would not be advisable.

Staff can research this further. President Gibson asked for confirmation that the old plow would not match the new truck. Mayor Hale inquired if this should be tabled. President Gibson replied it is not necessary to table, it would be appropriate to have the information. Mr. Green stated if Council authorizes the purchase of the new, staff can complete that research before the order is placed and provide those results to Council at a later date. There is typically a 5 – 6 month delay in receiving equipment of this nature. Council determined the request for information was sufficient and proceeded to vote on the motion. Motion passed 6-0. Resolution 32-14 was declared adopted and President Gibson affixed his signature in witness thereto.

Design-Build Solutions

A resolution authorizing the City Manager to contract out the refurbishment of the Government Center Roof from Design-Build Solutions, Inc. of Cleveland, Ohio for a cost of \$99,972.

City Manager Comments: This resolution would authorize the City Manager to replace the Government Center roof using a State of Ohio Term Contract. Six quotes were provided and Design Build Solutions, Inc./Garland/Enterprise was the lowest and best quote. The cost is estimated \$99,972 plus any change orders. The City has a 2013 purchase order and monies budgeted for this project in 2014 sufficient to cover this project.

Mr. Kessler sponsored the resolution and moved for its adoption. Mr. McDermott seconded. Motion passed 6-0. Resolution 33-14 was declared adopted and President Gibson affixed his signature in witness thereto.

Insight Pipe Contracting Construction Company

A resolution authorizing the City Manager to enter into a contract with Insight Pipe Contracting Construction Inc., of Harmony, PA for the Sanitary Sewer Slip Lining Project at a cost of \$233,030.

City Manager Comments: This resolution would authorize the City Manager to contract for the 2014 Slip Lining Project. On June 11th the City opened bids, and Insight Pipe Contracting was the sole bidder. Work is proposed on Warner Drive, Bowman Avenue, West Plum Street, Garber Drive, West Elm Street, Wunderwood Avenue, and Walnut Street in preparation of the annual street repaving program.

Mr. Kessler sponsored the resolution and moved for its adoption. Ms. Gillis seconded. Motion passed 6-0. Resolution 34-14 was declared adopted and President Gibson affixed his signature in witness thereto.

OPWC Grant – North Fourth Street Repair Project

A resolution authorizing the City Manager to prepare and submit an emergency application to participate in the Ohio Public Works Commission (OPWC) Emergency Grant Program and to execute contracts as required for the North Fourth Street Repair Project.

City Manager Comments: This resolution is necessary to finalize the EMERGENCY infrastructure grant application for the Ohio Public Works Commission. The City has been approved for an 80% Emergency Grant to replace the storm structures under 4th Street and repair the roadway. The City's local 20% match equates to +/- \$68,000 of the anticipated total +/- \$340,000 project. Design has commenced, and the City anticipates awarding the construction project at the July 21st Council meeting.

Mayor Hale sponsored the resolution and moved for its adoption. Mr. Kessler seconded. Mayor Hale inquired if there was anything that could be done to speed up this process. Mr. Green replied design is ongoing and it takes time to get the box culverts made and delivered. Mayor Hale asked if this will be completed by the Mum Festival. Mr. Green replied it could be closed longer than that. The passage of this resolution is an administrative necessity and formally authorizes and accepts verbal communication. Ms. Butera stated it is staff's intent to bring a resolution before Council at the next meeting. Mayor Hale asked if there is a need to hold a special Council meeting to award the contract. Ms. Butera replied staff is working on design and meeting with multiple contractors. Ms. Butera added she doesn't believe design will be ready prior to July 21st. Motion passed 6-0. Resolution 35-14 was declared adopted and President Gibson affixed his signature in witness thereto.

Purchase 2014 Dodge 5500 Aerial Unit Truck – Utility Truck Equipment, Inc.

A resolution authorizing the City Manager to purchase one 2014 Dodge 5500 Aerial Unit Truck for the Electric Department from Utility Truck Equipment, Inc. at a cost not to exceed \$135,105.00 through the State of Ohio Purchasing Plan.

City Manager Comments: This resolution will authorize the City Manager to purchase a replacement bucket truck for the Electric Department from Utility Truck Equipment of Circleville, OH under the State of Ohio Cooperative Purchasing Program for \$135,105. It will be to replace a 2010 Ford bucket truck that was completely submerged in the May 21st storm and subsequent flooding event. MVRMA, the City insurance pool will reimburse the City the original purchase price of \$89,575. The unit being recommended has several additional features: 4-wheel drive and larger boom with lifting capabilities. Staff recommends the purchase of this vehicle to expedite an otherwise 10 – 12 week delay to get another vehicle built.

Mr. McDermott sponsored the resolution and moved for its adoption. Ms. Gillis seconded. Motion passed 6-0. Resolution 36-14 was declared adopted and President Gibson affixed his signature in witness thereto.

Motions

There were none.

Miscellaneous

There were none.

Citizen Comments on Items not on the Agenda

David Wirth of 715 Columbine Court approached the podium. Mr. Wirth stated his concern was there are few citizens who are aware of the consideration of a second meter. Mr. Wirth inquired how those residents will be "brought up-to-speed" and how they will be given the information. President Gibson gave the process for ordinance passage, readings and public hearings. Mr. McDermott added all public hearings are also published in the Tippecanoe Gazette. Mr. Wirth asked if notice could also be included in the monthly billings. President Gibson suggested topics could also be included in the Tippecanews.

Councilmember Comments

Ms. Gillis wished everyone a Happy Fourth of July.

Mr. Owen thanked City staff to their reaction of the process that the City has been going through with the recent devastating flood and being as swift as we possibly can to ensure things are getting done.

Mr. Kessler reminded everyone to remain hydrated while working outside during the heat of the day.

Mr. McDermott also wished everyone a Happy Fourth of July. Mr. McDermott also encouraged everyone to visit the Tippecanoe Market Place Downtown. The Marketplace is held every Saturday.

Mayor Hale stated he was at the Marketplace this past Saturday adding there was a large turnout and support. Canal Music Fest featuring Hotel California was also a huge success drawing over 3,000 people in attendance. Mayor Hale also wished everyone a Happy July 4th. Mayor Hale thanked Mr. Green for filling in for Mr. Vath.

President Gibson echoed the sentiment of Mayor Hale and thanked Mr. Green for filling in. President Gibson stated he was also at the Canal Music Fest adding it was a huge crowd and a wonderful time. Hats off to the Tipp City Arts Council. The Antique and Artisan Show is this Saturday, June 21st. Also this weekend will be the 7th Street Band block party on 7th Street on June 22nd. President Gibson reminded everyone Council will be on its summer schedule and will meet again on July 21st. It is never too early to begin thinking about the Mum Festival and volunteer and sponsor opportunities. President Gibson also thanked City Staff for putting together the numbers and making the acquisitions of purchases and grant information for all of our purchase needs and working with the insurance company on our losses during the flood. President Gibson reminded everyone these proceedings have been recorded and will be rebroadcast on the local cable access station. In this area it is Channel 5 of the Time Warner lineup. You can also log onto your computer at www.kittv.org and download videos of these meetings.

**City Manager
Comments**

Mr. Green stated the City has contracted with Double Jay Construction to construct a right turn lane on CR 25A at Donn Davis Way. Work will progress this week and is expected to take 30 days to complete. Staff is hoping to get this complete before repaving will begin on CR 25A and W Kessler-Cowlesville Road. That project has been contract with Jergensen. They are anticipated to begin work as early as the second week in July.

Mr. Green also informed everyone Miami County did declare an emergency and could make more money available to political subdivisions for repairs. Private property owners and businesses may be able to access Small Business Association low interest loans. There is a link on the City's website, or www.sba.gov

Mr. Green added the Electric Department is currently working on repairing Substations #1 and #1A. As of last Thursday, Substation #1, the 12KV substation has been repaired and is back in operation. The reclosers for Substation #1A, the 4KV circuit are scheduled to ship this week. Staff is hoping by the end of this month that part of the system will be back up and operational.

Adjournment

Mr. Owen moved to adjourn. Mr. McDermott seconded. Motion carried.

Meeting adjourned at 8:51 pm.

Joseph Gibson, President of Council

Attest: _____
Janice Bates, Clerk of Council

