

**TIPP CITY WORK SESSION**

**TIPP CITY, MIAMI COUNTY, OHIO**

**November 17, 2014**

**Work Session**

The work session began at 6:30 pm. The following Council members were present: President Joe Gibson, Mayor Pat Hale, Katie Berbach, Dee Gillis, John Kessler, Mike McDermott and Matt Owen. Also attending was City Manager Tim Eggleston, Assistant City Manager Brad Vath, Finance Director John Green, Utilities Director Christy Butera, Law Director David Caldwell, Police Chief Eric Burris, Fire Chief Steve Kessler, EMS Chief Mark Senseman, IT/Facilities Supervisor Doug Arnold and Clerk of Council Janice Bates. Reporter Nancy Bowman was also in attendance.

No others were in attendance.

**Operating Budget  
Follow-Up**

Mr. Green reviewed the attached 2015 Operating Budget Review memo.

1). Additional Tippecanoe Family Aquatic Center (TFAC) contract review. Mr. Green reviewed the proposed 2015 TFAC staffing levels. The new matrix includes 2.5 employees for the front desk, 4 concession employees with one of those being the concession manager, 15 lifeguards with the head lifeguard being worked into the rotation and 2 management staff. President Gibson inquired if the reduction in staff would be for slow days or for inclement weather days. Mr. Green replied if Dayton Pool Management reduces staffing levels to 2.5 employees, there will not be any staff going home. They will already be at minimum staffing levels and lifeguards will never be sent home.

2). Junior Baseball speaker request. Mr. Green informed Council as of this time, staff has not received a plan from Junior Baseball regarding the speakers. Mr. Green suggested Junior Baseball work with the Parks Advisory Board on this issue. Ms. Gillis commented she would like to see something installed. Mr. Green added staff needs to know the parameters of Junior Baseball's request. Mr. Owen suggested this system be linked with the system currently being used at the Pool to notify of inclement weather. President Gibson requested staff provide pricing for PA system for fields.

3). EMS Medic – Striping/Star of Life, Committee Recommendation, Medical Supplies. Mr. Green provided Council with a quote of \$2,900 to restripe the new medics to match the look of the old medic. Mr. McDermott asked if that cost is per medic. Mr. Green replied it is. Mr. Green added the discussion for this meeting was for informational purposes and can be added at a later time. Mr. Kessler asked if the yellow chevrons on the back of the medic are reflective. Mr. Senseman replied they are not as that would have been an additional expense. Mr. Senseman added at least 50% needs to be reflective material. Mr. Kessler stated Council would like to receive additional estimates. Mr. Eggleston said staff can provide Council with additional quotes as well as design mark-ups for their consideration. Council agreed.

4). Downtown Banners – Council approved the design of the proposed banners and facilitated moving forward with the Partnership's purchase of banners.

Paperless Council  
Packets

Mr. Green stated there were three additional items that were discussed during the Council work session which do not impact the 2015 Operating Budget.

1). Tippecanews Article on current and permissible uses of Permissive License Tax Revenues. Will be completed by Finance Director in first quarter 2015. 2). Future work session–Stormwater Utility. Staff will review stormwater utility work completed in 2008/2009 to determine continued applicability to 2015 and will hold a work session with Council the first half of 2015. 3). Soccer Clubs will make a presentation to the Parks Board for soccer field improvements.

Mr. Green added if Council had no other questions, staff will have an ordinance at Council’s next meeting.

Doug Arnold and Janice Bates presented Council with the attached PowerPoint. Council Chambers are to be upgraded in 2015 and during the CIP Workshop in September, Council requested information on paperless packets. Mr. Arnold informed Council staff reviewed two different commercial packages based on the survey Council completed several weeks ago. Mr. McDermott stated he liked the idea of an overall system. Adding the current method is inexpensive; but allows room for error. Mr. Arnold replied this method allows for greater transparency with citizens. Mr. Kessler stated on face value would prefer Novvus Agenda. President Gibson stated he is against this. Adding by City Charter, all votes must be by roll call vote. Mayor Hale inquired how moving to paperless packets would be a cost savings. Mr. Arnold replied the City will save in printing and paper costs. Ms. Berbach stated she is not in favor of carrying around multiple devices and asked if Council could use their own device instead of having a City issued iPad. Mr. Arnold asked of Mr. Caldwell his thoughts on Council using their own devices. Mr. Caldwell replied in some cases this is happening now. Adding he receives his packet via email from Ms. Bates prior to it being delivered. Mr. Kessler stated if Council chooses to go to paperless packets, he will not be printing the packets. President Gibson stated then “Maybe we shouldn’t do this”. Mr. Kessler stated he isn’t against moving to paperless packets, however he would not be printing the materials either. Ms. Berbach added she also is not against moving to paperless packets, but would prefer to use her own device. Council agreed to move forward with Novvus Agenda and to use their own device.

**Adjournment**

Meeting adjourned at 7:35 pm.

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Joseph Gibson, President of Council

Attest: \_\_\_\_\_  
Janice Bates, Clerk of Council

**TIPP CITY COUNCIL MEETING**

**TIPP CITY, MIAMI COUNTY, OHIO**

**November 17, 2014**

**Council Meeting**

The following Council Members answered roll call. President Joe Gibson, Mayor Pat Hale, Katie Berbach, Dee Gillis, John Kessler, Mike McDermott and Matt Owen.

City Staff in attendance include: City Manager Tim Eggleston, Law Director David Caldwell, Assistant City Manager Brad Vath, Finance Director John Green, Utilities Director Christy Butera, Police Chief Eric Burris, IT/Facilities Supervisor Doug Arnold and Clerk of Council Janice Bates.

Guests signing the register include: Mike McFarland, Rick Chaney, Kay Berk, John Berk, Debbie Winhoven, Brad Clendening, Rev. Gary Boggs, Jeff Gruelith, Michael Whitby, Stan Evans, John O'Brien, Sonia Gibson and Dave Liette.

**Invocation and Pledge of Allegiance**

Reverend Gary Boggs of First Baptist Church gave the Prayer for Guidance. President Gibson led the Pledge of Allegiance.

**Approval of Agenda**

Ms. Berbach moved to approve the agenda. Mr. Owen seconded. Motion carried.

**Minutes**  
11/3/14 Work Session

Mr. Kessler moved to approve the minutes of the November 3, 2014 Pre-Meeting Work Session. Ms. Berbach seconded. Motion passed 7-0.

11/3/14 Council Meeting

Mr. McDermott moved to approve the minutes of the November 3, 2014 Council Meeting. Mr. Kessler seconded. Motion passed 7-0.

**Presentations, Proclamations, & Awards**

Mayor Hale swore in Timothy J. Eggleston as the City Manager for the City of Tipp City.

**Ordinances**  
**(2<sup>nd</sup> Reading)**  
Amending 2014 Operating Budget

An ordinance amending 2014 appropriations, approving a transfer of funds from the General Fund to the Pool Fund, and modifying the 2014 Annual Operating Budget as a result of this action.

City Manager Comments: Mr. Eggleston referred to Mr. Green in response to this ordinance. Mr. Green stated; This ordinance is a housekeeping measure that staff brings back to Council to account for items that were unanticipated that came up during the course of the year. This ordinance if adopted, would increase the revenue projections by \$263,000 accounting primarily for two grants that were not originally anticipated. We are looking to increase expenses by \$1.1 million and the most significant are costs of purchased power in our Electric Fund. This would also take care of the two grants that were not anticipated. The first was the NatureWorks Grant for a piece of equipment in City Park and the other is the Recreational Trail Grant for Leshar Woods. This would also increase our budget for the electric excise tax as are revenues in the Electric Fund expenses were higher than anticipated in January and February due to consumption and power increases.

Amending Section 34.04  
– Relating to the  
compensation of the  
Director of Law

Mr. Kessler introduced the ordinance and moved for its adoption. Motion passed 7-0. Ordinance 25-14 was declared adopted and President Gibson affixed his signature in witness thereto.

An ordinance amending Section 34.04 of the Tipp City Code of Ordinances relating to the compensation of the Director of Law.

City Manager Comments: Mr. Eggleston deferred to Mr. Green on this ordinance. Mr. Green stated; this ordinance would authorize a 2% increase in the Law Director’s salary from \$41,482 to \$42,312. This is the same percentage increase that was provided to all other City employees in 2015 and would be the Law Director’s second wage adjustment since being hired in January, 2012.

President Gibson introduced the ordinance and moved for its adoption. President Gibson thanked Mr. Caldwell for his years of service with Tipp City. “You have provided excellent legal services and we hope you continue to stay on with us. Thank You.” Motion passed 7-0. Ordinance 26-14 was declared adopted and President Gibson affixed his signature in witness thereto.

**Resolutions**  
ODOT – I75 Maintenance  
Agreement

A resolution authorizing the City Manager to execute an agreement with the Ohio Department of Transportation (ODOT) for maintenance of I-75.

City Manager Comments: Mr. Eggleston referred to Mr. Vath on this resolution. Mr. Vath stated; this resolution authorizes a housekeeping maintenance item from the Ohio Department of Transportation because portions of I-75 are within our corporate limits, they are seeking an “Interstate Maintenance Agreement” that allows ODOT to maintain portions of I-75 inside the corporation limits at no cost to the City of Tipp City. Mr. Vath added this is similar to the next piece of legislation for Council’s consideration which is dealing with the repair of walls and medians within I-75.

Mr. Kessler sponsored the resolution and moved for its adoption. Mayor Hale seconded. Motion passed 7-0. Resolution 49-14 was declared adopted and President Gibson affixed his signature in witness thereto.

ODOT – I-75 Median  
Barrier Wall Repair  
Project

A resolution authorizing the City Manager to execute agreements and/or contracts as required, with the Ohio Department of Transportation (ODOT) for the I-75 Median Barrier Wall Repair Project.

City Manager Comments: This resolution authorizes ODOT to maintain, repair, and replace median barrier walls on I-75 inside the corporation limits at no cost to the City of Tipp City.

Ms. Gillis sponsored the resolution and moved for its adoption. Mr. Owen seconded. Motion passed 7-0. Resolution 50-14 was declared adopted and President Gibson affixed his signature in witness thereto.

Coate Construction LLC –  
2014 Sidewalk  
Replacement Program

A resolution authorizing the City Manager to enter into a contract with Coate Construction LLC of West Milton, Ohio for the 2014 Sidewalk Replacement Program at a cost of \$20,145.00.

City Manager Comments: Mr. Eggleston referred to Mr. Vath on this resolution. Mr. Vath stated; this resolution authorizes the City Manager to

enter into an agreement with Coate Construction LLC for the replacement of various sidewalks, curbs and gutters, and driveway approaches throughout the City. This project was competitively bid with Coate Construction submitting the lowest and best bid as tabulated below:

<b>Coate Construction LLC</b>	<b>\$20,145.00</b>
<b>Double Jay Construction</b>	<b>\$31,243.00</b>

Mr. Kessler sponsored the resolution and moved for its adoption. President Gibson seconded. Motion passed 7-0. Resolution 51-14 was declared adopted and President Gibson affixed his signature in witness thereto.

4% Ohio Public  
Employees Retirement  
System for City Manager

A resolution that the City of Tipp City will pick up four percent (4%) of the statutorily required contribution to the Ohio Public Employees Retirement System for the City Manager of the City of Tipp City pursuant to IRC Section 414 (h)(2).

City Manager Comments: Mr. Green stated; this resolution would authorize a fringe-benefit pension pickup plan that is required by the Ohio Employees Retirement System. When we approved the City Manager's contract, which was Council Ordinance 23-14, this is a requirement under the contract and to notify PERS in a timely manner.

Mr. Kessler sponsored the resolution and moved for its adoption. Ms. Berbach seconded. Motion passed 7-0. Resolution 52-14 was declared adopted and President Gibson affixed his signature in witness thereto.

**Ordinances  
(1<sup>st</sup> Reading)**

There were none.

**Motions**

A motion accepting City Council's 2014-2015 Strategic Plan. President Gibson added this has been discussed in previous Study Sessions and asked once approved to be placed on the City's website. Mayor Hale moved to approve Council's 2014-2015 Strategic Plan. Ms. Berbach seconded. President Gibson thanked everyone involved on all of their hard work on this project. Motion carried.

**Miscellaneous**

There were none.

**Citizen Comments on  
Items not on the  
Agenda**

There were none.

**Councilmember  
Comments**

Ms. Gillis welcomed Mr. Eggleston as the City's new City Manager. Adding "Council is pleased to have you on board and we look forward to working with you". Ms. Gillis also wished everyone a Happy Thanksgiving.

Mr. Owen also welcomed Mr. Eggleston and his family to Tipp City. "If there is anything we can do to make you and your families stay more comfortable, just let us know". Mr. Owen also thanked those who participated

in the Yuletide Winter's Gathering. Mr. Owen added the lights look "great Downtown". Mr. Owen encouraged everyone to attend the upcoming Home Tours.

Ms. Berbach also welcomed Mr. Eggleston to Tipp City. Ms. Berbach also wished everyone a Happy Thanksgiving and to be safe on the icy roads.

Mr. Kessler echoed the comments of the other Council members and welcomed Mr. Eggleston to Tipp City. Mr. Kessler also reminded everyone to be safe while shoveling snow and not to over exert themselves. Mr. Kessler also wished everyone a Happy Thanksgiving.

Mr. McDermott also welcomed Mr. Eggleston. "Tipp City is a great city to live in". Mr. McDermott encouraged Mr. Eggleston to "hang out" in our Downtown. "When you just walk around, I think you will find everyone will be very welcoming of you and look forward to meeting you". Mr. McDermott also wished everyone a Happy Thanksgiving. Mr. McDermott also encouraged everyone to participate in the upcoming Christmas Home Tour. Adding tickets are still on sale. It is expected that between 1,000 and 1,200 visitors will be passing through Tipp City at this time.

Mayor Hale welcomed Mr. Eggleston. "We are glad you and your wife have moved here. We hope you have a long tenure here". Mayor Hale also wished everyone a Happy Thanksgiving. Mayor Hale also wished many congratulations to the new business "That Place on Main" which is in the old M&J's.

President Gibson also offered congratulations and welcomed Mr. Eggleston. "We worked very hard on this process. As Mr. McDermott stated earlier, Tipp City is a great place to live. Best of luck in helping us run the City". President Gibson informed those in the audience there will be a reception for Mr. Eggleston in the foyer immediately following the Council meeting. President Gibson also congratulated the Tippecanoe Football team. "They did very well this year". President Gibson also wished everyone a Happy Thanksgiving. President Gibson reminded everyone these proceedings have been recorded and will be rebroadcast on the local cable access station. In this area it is Time Warner Channel 5. You can also log onto [www.kittv.org](http://www.kittv.org) and download videos of this City Council meeting, Monroe Township Trustee, School Board and other local events.

**City Manager  
Comments**

Mr. Eggleston appreciated the wishes of congratulations and thanked Council for the fruit basket. Mr. Eggleston thanked those at Remax who helped get he and his wife in their new home in the tight timeline that was needed. Mr. Eggleston added he and his wife have already been shopping downtown and even purchased furniture. Mr. Eggleston continued he appreciates Council's confidence in his being the new City Manager. "Tipp City is a beautiful city and is very enjoyable. We enjoy going Downtown and eating at all of the restaurants and look forward to a long tenure here". Mr. Eggleston informed everyone that his door is always open.

**Adjournment**

Ms. Berbach moved to adjourn. Mr. Owen seconded. Motion carried.

Meeting adjourned at 8:00 pm.

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Joseph Gibson, President of Council

Attest: \_\_\_\_\_  
Janice Bates, Clerk of Council





